

# FY 2016-17 BUDGET CALENDAR

---

February 12, 2016	Budget instructions sent to department directors, elected officials, and outside agencies.
March 4, 2016	All budget information loaded into MUNIS by this date by the department directors and elected officials. Outside agencies submit their budget information to the Finance Director.
March 14 – March 22, 2016	County Administrator and Finance Director meet with department directors, elected officials, and outside agencies to review and discuss their budget requests.
March 28 – May 11, 2016	County Administrator and Finance Director compile all budget requests and other budget information to prepare the recommended budget.
May 17, 2016	Recommended budget submitted to the Board of Commissioners (during commission meeting).
May 18, 2016	Copy of recommended budget displayed in the County Clerk's Office and Library for public review.  Copy of recommended budget sent to the Calhoun Times.  Copy of recommended budget posted to the Gordon County web site ( <a href="http://www.gordoncounty.org">www.gordoncounty.org</a> ).
May 18 – June 7, 2016	Budget workshops with the Board of Commissioners and county staff to discuss the recommended budget.
May 11, 18 & 25, 2016	Newspaper advertisement notifying the public that the recommended budget is available for review and the time and date of the budget public hearing.
June 7, 2016	Budget public hearing to obtain citizen comments (during commission meeting).
June 8 & 15, 2016	Newspaper advertisement notifying the public that the recommended budget is available for review and the time and date of the adoption of the budget resolution.
June 21, 2016	Adoption of the budget resolution (during commission meeting).
July 1, 2016	FY 2016-17 budget in effect through June 30, 2017.