



**ROAD RACES, PARADE, OR PUBLIC ASSEMBLY PERMIT APPLICATION FOR
GORDON COUNTY, GEORGIA**

PERMIT # _____

Type of Event:

- 5K 10K _____ Half Marathon _____ Walkathons
 _____ Bike Races _____ Public Assembly _____ Ceremonies, Grand Openings, Street Fairs
 _____ Parades _____ Other (Please identify: _____)

Name of Applicant/Organization: Crane Eater Community Church

Street Address of Applicant/Organization: 3168 Red Bud Rd
Calhoun, GA 30701

Name of Representative (if Organization): Nicole Matthews

Street Address of Representative: 166 Sage Trl
Calhoun, GA 30701

Phone Number: 706-224-6524

Email Address: nicole.mathews0818@yahoo.com

I understand to not conduct any road race, parade or public assembly, either fixed or processional, over, upon, or burdening the public properties of Gordon County, Georgia or employing facilities thereon, without first receiving a permit from the necessary parties within this application and approved according to the requirements set out. This application, and any supplemental information required, shall be submitted not less than 45 days prior to the road race, parade or public assembly to ensure proper processing. Once the application is received, please allow two weeks for Gordon County to review and provide any estimated costs for the applicant. If there are costs associated with this event, it is the responsibility of the applicant and said payment is due 24 hours before the date of the event. The permit will be issued only after approval by the concerned departments listed below. When approving road closures for routes, the county will consider various impacts on residents, occupants, businesses, and emergency lanes (whether lane, closures, local streets, or major/secondary streets).²

If the applicant is an association of persons in fact or in law, the application shall contain a description of the entity; the name of said entity, if named; the registered or recognized address of the entity; the name of the person making the application on behalf of the entity; such person's relationship to said entity; and some demonstration or recitation of the authority of the person making the application to act on behalf of the entity and the names, addresses and phone numbers of the Corporate or Executive Officers of said entity.

¹ Public assembly means any meeting, demonstration, picket line, rally, or gathering of people for a common purpose that interferes with the normal flow or regulation of pedestrian or vehicular traffic or that requires exclusive use of all or any part of public areas or facilities open to the general public.

² Please note: Plans that involve crossing, encroaching, traveling along or otherwise directly impacting State Routes will require an additional review and approval process by the Georgia Department of Transportation. Their review and approval process can only be initiated two to four weeks prior to the event.

 (Initials)

Event Plan:

A plan must be submitted and include the following information about the road race, parade or public assembly event:

1. Anticipated number of persons participating on foot, number of units, number and construction of floats:

100-150 runners / volunteers

2. Date(s): October 21, 2017

3. Hours of each day the event will be conducted:

Set-up Time _____ Start Time 8:00am End Time: 10:00am Area Cleared By: 10:30am

4. Exact location, or, if the road race, parade or public assembly is processional or mobile, the route, the assembly area and the dispersal area:

Location/Route (attach map): Begin @ Crane Easter Comm. Church. Pine Chapel Rd to Mass Rd. to Hunts Cir Rd

5. Event will consist of the following activities: 5K race, 10K race.

6. Will sound amplification equipment be employed?

No () Yes (✓) If yes, explain: Music @ start / finish

7. Will alcoholic beverages be dispensed or sold? Yes () No (✓)

8. Are sales or vendors being planned? Yes (✓) No ()

9. Is the use of tents planned? Yes (✓) No ()

10. Will portable toilets be used? Yes () No (✓)

11. Will dumpsters be used? Yes () No (✓)

12. Is electricity needed? Yes () No (✓)

13. Will sign or pennants be hung outside? Yes (✓) No ()

14. Will artificial lighting be employed? Yes () No (✓)

15. Will temporary static structures be employed? Yes () No (✓)

If yes, provide a complete description (including measurements) of the structure: all tents, tables, sales of vendors will be in church parking lot, not on road.

16. Will vehicles be employed? Yes (✓) No () golf carts only

If yes, provide a description of each vehicle that will be used and how it will be used: golf carts as chase vehicles / emergency vehicles

17. Provide a description of the anticipated need for safety, police, medical, sanitation, and other required personnel and equipment, with the anticipated needed numbers and posting by location and time of personnel needed: need for police to block off one lane of route, ~~ambulance~~ we have already secured medical (ambulance).

18. Provide a description of provisions necessary to the safety and welfare of the participants in the parade or public assembly and members of the public in the area where the parade or public assembly will be conducted and routes of access thereto and there from: just police to block off the route.

19. Provide a description of measures that will be taken to ensure public health and sanitation: Church has bathrooms that runners will use. Will use water bottles for water.

NM (Initials)

20. Will the road race, parade or public assembly require that the public spaces or facilities to be used or burdened, or the routes and means of access thereto and there from, be temporarily diverted from their dedicated or customary uses, or the public or private users thereof be diverted or excluded from, or limited in their use or enjoyment of, or their access to or through, said spaces or facilities, before, during or after the road race, parade or public assembly?
 Yes () No (x)

If yes, please describe: _____

Insurance Requirements:

Applicant shall purchase and maintain insurance with a company acceptable to Gordon County and authorized to do business in the State of Georgia insuring against all loss or damages, including personal injury and property damage which may arise out of or result from the Applicant's, its agents', employees', volunteers' and participants' actions pursuant to this permit. This insurance shall be written for not less than the limits of liability specified below, or required by law. The Applicant shall provide Gordon County with a certificate of insurance certifying that the foregoing insurance is presently in force. Applicant shall also provide appropriate endorsements to its liability policies which provide: (1) that such insurance shall not be cancelled, allowed to expire or be materially changed without giving Gordon County thirty (30) days advance notice by registered mail; and (2) that Gordon County, its employees, and agents shall be named as additional insured under the Applicant's general liability policies.

Automobile – Automobile Liability will be required if a mobile unit is placed on the County's property as part of the Applicant's setup. Bodily injury and property damage liability covering all owned, non-owned, and hired automobiles for limits of not less than \$1,000,000.00 minimum for bodily injury of each person/each accident and \$1,000,000.00 property damage, or \$1,000,000.00 combined single limit - Bodily injury and property damage combined.

Comprehensive General Liability – This coverage shall be on an "Occurrence" basis. Coverage shall include Premises and Operations; Products and Completed Operations; and Medical Expense in reference to General Liability and cover bodily injury and personal property damages. The amounts of such insurance shall not be less than \$1,000,000.00 per occurrence / personal & advertising injury; \$1,000,000.00 general aggregate; \$100,000.00 damages to County premises, and \$5,000.00 medical expense (any one person) in reference to General Liability.

Liquor Liability - Liquor Liability will be required if the Applicant will be selling alcohol during the event, or an event being held on County premises. The amounts of such insurance shall not be less than \$1,000,000.00.

If any insurance required to be provided by the Applicant should be canceled or changed by the insurance company or should any such insurance expire during the period of this contract, the Applicant shall be responsible for securing other acceptable insurance to provide continuous coverage during the life of this contract. Failure of the Applicant to provide and maintain continuous coverage as specified herein will result in the event/individual vendor being shut down until such time acceptable insurance is presented / restored. This would be in addition to any legal recourse open to Gordon County under breach of contract.

Cleanup after the Event:

The applicant must remove all debris that results from the event. The areas will be inspected after the event and an invoice will be sent for any required cleaning that is performed by Gordon County Roads & Bridges. If the areas are deemed unsatisfactory, the organization may not be able to host future events in Gordon County.

Permission is hereby requested to hold the above Road Race, Parade or Public Assembly in Gordon County, Georgia:

[Signature]
 APPLICANT'S SIGNATURE

8/16/17
 DATE SIGNED

106 Sage Trail Calhoun, GA 30701
 APPLICANT'S ADDRESS

[Initials] (Initials)

Race on Pine Chapel Road

Regarding the benefit race that Crane Eater Community Church is wanting to put on - 10-21-17

In my opinion due to ~~where~~ where this section of road lies the safety of the public should come first and foremost.

1st That being said I think one option should be to close this section of road ^{completely} and reroute traffic around. That would also include traffic coming off - State Hwy 156 / Red Bud Road - that will require permission and a permit from GDOT.

2nd Second option would be to close the North Bound Lane ^{with} Barricades and cones and plenty of signage warning traffic ^{of} what is coming up. Also to have ~~Flagman~~ / Police Officers at each end of area to be closed - for traffic control. The signage would also need to be on 156 / Red Bud rd to warn traffic that may be turning on to Pine Chapel rd - again will need to contact GDOT for permission / permit.

Also would need to contact all residents who live in that proximity - that use this section of road daily to notify them well in advance of the closure.

3rd Third option have race in different location with no traffic no road closure.



Gordon County
Government

Ursula Richardson <urichardson@gordoncounty.org>

Attached Image

Courtney Taylor <ctaylor@gordoncounty.org>

Mon, Aug 28, 2017 at 9:56 AM

To: Ursula Richardson <urichardson@gordoncounty.org>

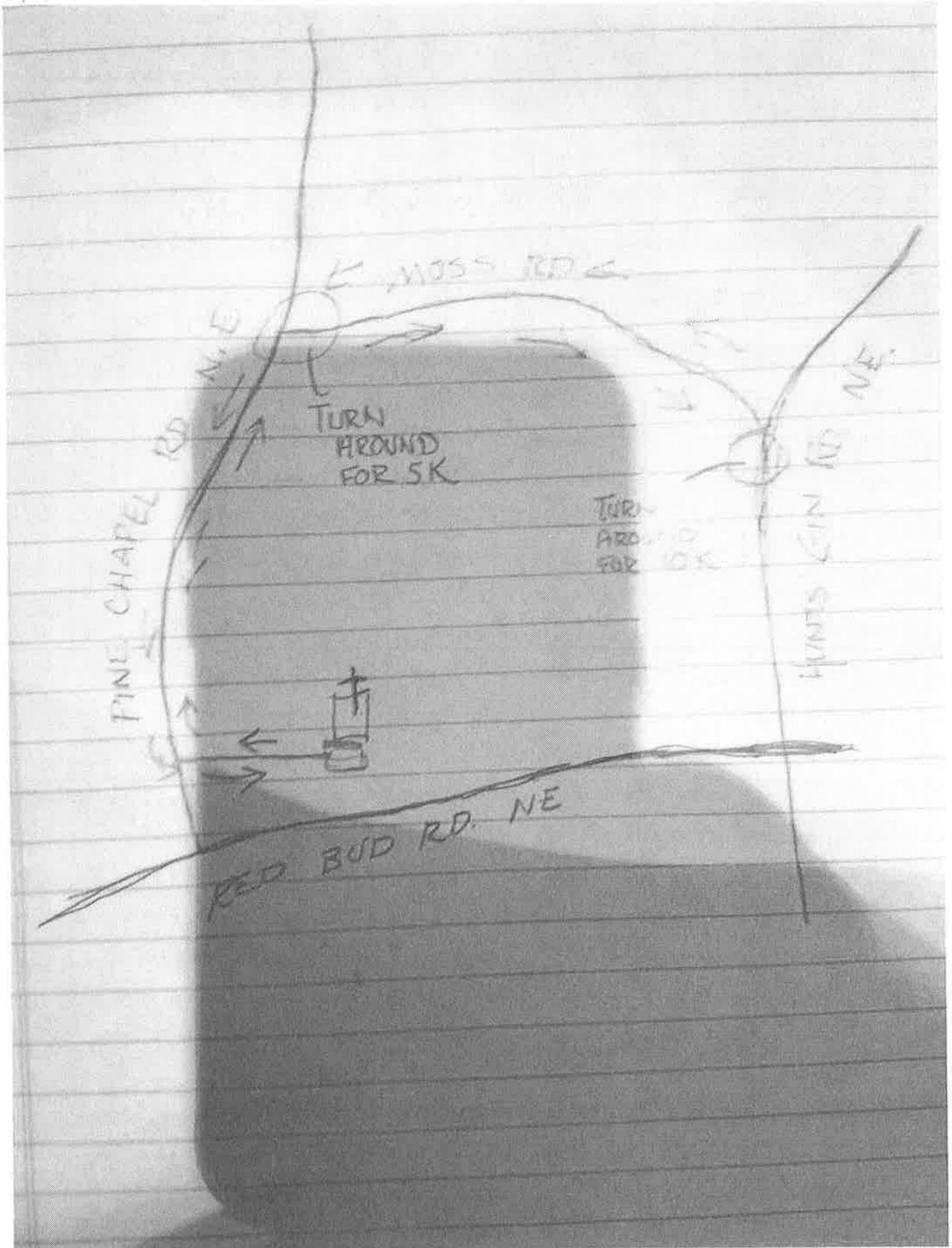
I recommend approval upon approval of Sheriff's Office to secure the roadway. Good luck with your fundraiser!!

CT

[Quoted text hidden]

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Courtney Taylor, Director
Gordon County Emergency Management
4543 Fairmount Highway SE
Calhoun, GA 30701
706-602-2905





Gordon County
Government

Ursula Richardson <urichardson@gordoncounty.org>

Craneater run

2 messages

Shane Parrott <sparrott@gordoncounty.org>
To: urichardson@gordoncounty.org

Tue, Sep 12, 2017 at 3:24 PM

Hello Ursula

I was having some email problems and found this in my outbox. I'm terribly sorry as it well after the deadline you'd requested. This run will take 3-4 Deputies. We can do it. The actual traffic diversion will not be a problem, the only thing we'd need to be provided is cones we could use on pine chapel. We could meet them out there and show where they would be needed. Again very sorry for this unfortunate delay.

Captain Shane Parrott
Gordon County Sheriffs Office
2700 Highway 41 North
Calhoun Ga 30701
706-879-5483

Romans 10:9

Ursula Richardson <urichardson@gordoncounty.org>
To: Shane Parrott <sparrott@gordoncounty.org>

Wed, Sep 13, 2017 at 8:41 AM

Thank you Shane, we'll be meeting with the BOC on Tuesday, Sept. 19 regarding this so I'll pass on the info.

[Quoted text hidden]

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Ursula Richardson
Zoning Administrator
200 South Wall Street
Calhoun, GA 30701
Phone: 706-879-2172
Fax: 706-625-8253

**Return all applications 45 days prior to the event to:
 Gordon County Planning & Development
 Attn: Ursula Richardson
 P.O. Box 0680
 Calhoun, GA 30701
 Fax to 706-625-8253 or
 urichardson@gordoncounty.org**

APPLICATION REVIEW OF REQUEST TO HOLD THE ABOVE EVENT IN GORDON COUNTY, GEORGIA:

THE APPROVED LOCATION / ROUTE OF THE ROAD RACE, PARADE OR PUBLIC ASSEMBLY:

Crane Easter Community Church on pine chapel rd. to moss rd. to Hunts Gin Rd.

EVENT IS TO CONSIST OF: 5K/10K/Fun Run

DATE(S): 10/21/17 **Beginning time** 8:00am **Ending Time** 10:00am

ASSOCIATED COSTS (RESPONSIBILITY OF APPLICANT):

Extra Duty Officers Needed _____ **ARRIVAL TIME:** _____

NOTE: EXTRA-DUTY GORDON COUNTY DEPUTIES WILL BE PAID THE AMOUNT AGREED UPON PRIOR TO THE EVENT, AND ARE NOT RESPONSIBLE FOR ADVISING DIRECTIONS OR PROVIDING ANY DETAILS OF THE EVENTS TO PARTICIPANTS IN RUNS, WALKS, RACES, ETC. THE GORDON COUNTY SHERIFF'S DEPARTMENT PROVIDES SECURITY FOR THE EVENTS.

ANY CHANGES IN THE DATE, TIME, COMPOSITION, AND/OR ROUTE OF THE ROAD RACE OR PARADE MUST BE APPROVED IN ADVANCE.

_____	Recommended Approved YES / NO	DATE
ZONING ADMINISTRATOR		
_____	Recommended Approved YES / NO	DATE
EMERGENCY MANAGEMENT DIRECTOR		
_____	Recommended Approved YES / NO	DATE
PUBLIC WORKS DIRECTOR		
_____	Recommended Approved YES / NO	DATE
FIRE CHIEF OR DESIGNEE		
_____	Recommended Approved YES / NO	DATE
SHERIFF OR DESIGNEE		
_____	Approved YES / NO	DATE
COUNTY ADMINISTRATOR		

ADDITIONAL APPROVERS COMMENTS: _____

UM (Initials)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/24/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Skip Gibbs & Associates, Inc. 305 Cooper Road, Suite 100 Loganville, Georgia, 30052		CONTACT NAME: Skip Gibbs PHONE: _____ FAX: _____ (A/C, No, Ext): _____ (A/C, No): _____ E-MAIL: skip.guideone@gmail.com ADDRESS: _____	
INSURED Crane Eater Community Church 3168 Red Bud Road Northeast Calhoun, Georgia, 30701		INSURER(S) AFFORDING COVERAGE INSURER A: GuideOne Insurance INSURER B: _____ INSURER C: _____ INSURER D: _____ INSURER E: _____ INSURER F: _____	

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC		CPP 01276530	07/29/2017	07/29/2018	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1000000 MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 3000000 PRODUCTS - COMP/OP AGG \$ 3000000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE-MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 CECC Amazing Grace 10K/5K Run / Walk & Fun Run on October 21, 2017.

CERTIFICATE HOLDER Gordon County Board of Commissioners 200 South Wall Street Calhoun, Georgia, 30701	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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