

(b) In cases where the traveler is required or chooses to travel to destinations outside the State of Georgia, the maximum travel cost paid or reimbursed for travel to and from that destination shall not exceed an amount equivalent to one thousand (1,000) miles multiplied by the IRS standard mileage rate in effect. Regardless of mode of travel, travel costs will not be paid or reimbursed in excess of this threshold. Any amount exceeding the above threshold will be the personal responsibility of the traveler.

(c) Travel costs for taxis, or use of other common carriers and parking may be paid or reimbursed when reasonable and necessary for travel involved in the general event area. Expenses must be reported in detail on the expense reimbursement form and appropriate documentation submitted when available. Use of rental cars may be paid or reimbursed after obtaining prior approval from the finance director and administrator.

(d) In cases in which multiple employees travel to the same event, every effort should be made to share transportation when reasonably possible. When an employee chooses not to share transportation, the employee assumes responsibility for the cost of transportation and those costs will not be paid or reimbursed by Gordon County.

(Mo. of 2-7-89; Ord. of 12-05-00)

Sec. 2-67. Telephones.

Telephone calls made by travelers for the purpose of conducting business for Gordon County may be paid or reimbursed. Expenses must be reported in detail on the expense reimbursement form and appropriate documentation submitted. In no case, will personal telephone calls be paid or reimbursed.

(Ord. of 12-05-00)

Secs. 2-68—2-100. Reserved.

ARTICLE IV. RULES OF PROCEDURE

Sec. 2-101. Regular meetings.

The board shall hold regular meetings on the first and third Tuesday of each month. On the first Tuesday of each month, the meeting shall be held in the Gordon County Administration Building conference room at 10:00 a.m. On the third Tuesday of each month, the meeting shall be held in the Gordon County Administration Building conference room at 6:00 p.m.

(Ord. of 10-3-95, § 1.10; Ord. of 7-20-10, § A)

Sec. 2-102. Special meetings.

Special meetings may be held at the call of the chairman of the board of commissioners, known as "the chairman," or by any three (3) commissioners. Any member of the board who wishes to call a special meeting can contact the chairman, so the meeting can be called by the chairman. Notice of such special meetings shall be served on all other members personally, or