

# **FY 2013-14 BUDGET CALENDAR**

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March 18, 2013	Budget instructions sent to department directors, elected officials, and outside agencies.
March 29, 2013	All budget information loaded into MUNIS by this date by the department directors and elected officials. Outside agencies submit their budget information to the Finance Director.
April 2 - 5, 2013	County Administrator and Finance Director meet with department directors, elected officials, and outside agencies to review and discuss their budget requests.
April 8 – May 3, 2013	County Administrator and Finance Director compile all budget requests and other budget information to prepare the recommended budget.
May 7, 2013	Recommended budget submitted to the Board of Commissioners (during commission meeting).  Copy of recommended budget displayed in the County Clerk's Office and Library for public review.  Copy of recommended budget sent to the Calhoun Times.
May 13 - 24, 2013	Budget workshops with the Board of Commissioners and county staff to discuss the recommended budget.
May 8, 25, & 29, 2013	Newspaper advertisement notifying the public that the recommended budget is available for review and the time and date of the budget public hearing.
June 4, 2013	Budget public hearing to obtain citizen comments (during commission meeting).
June 8 & 12, 2013	Newspaper advertisement notifying the public that the recommended budget is available for review and the time and date of the adoption of the budget resolution.
June 18, 2013	Adoption of the budget resolution (during commission meeting).
July 1, 2013	FY 2013-14 budget in effect through June 30, 2014.