

**GORDON COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
JUNE 18, 2013**

The Gordon County Board of Commissioners held a Work Session Tuesday, June 18, 2013 at 5:30 p.m. in the conference room of the Administration Building.

MEMBERS PRESENT

**BECKY HOOD, CHAIRMAN
CHAD STEWARD, VICE CHAIRMAN
NORRIS SEXTON, COMMISSIONER
KEVIN CUNNINGHAM, COMMISSIONER
JEFF GAZAWAY, COMMISSIONER**

OTHERS PRESENT

**RANDY DOWLING, COUNTY ADMINISTR.
SUZANNE SMITH, COUNTY ATTORNEY
ANNETTE BERRY, COUNTY CLERK
MEDIA
10 GUESTS**

Chairman Hood called the meeting to order.

The Board discussed each item on the agenda and made no changes or additions. One item was added to the Agenda later in the meeting.

County Attorney Smith discussed with the Board about how to proceed concerning the Newtown Road facility. She had received a letter from the Director of Tallatoona, Debbie Schmill, advising that they would not be able to vacate the Newtown Road building by July 1st and would advise later when they could be out of the building. County Attorney Smith asked if the Board wished her to notify Mrs. Schmill that the County would start charging rent for the building or if the Board wished her to send notification that Tallatoona must vacate the building by July 1st. There was a consensus of the Board to notify Mrs. Schmill that they need to get out of the building by July 1st.

County Attorney Smith then discussed the request from the Juvenile Court asking for the Board to approve the Judge applying for a grant for \$50,000 from the Governor's Office to help fund a program called ADJUST (Alternatives to Detaining Juveniles Using Supervision & Treatment). Every county is now responsible for the treatment and rehabilitation for all delinquent children under the age of seventeen. The Gordon County ADJUST program has created an after-school program for three days per week from 3:30 – 9:00 pm to reduce the number of children being detained and committed to the Department of Juvenile Justice. Following discussion of this request, there was a consensus of the Board to add this item to the Regular Meeting Agenda.

The Board then heard from Commissioner Sexton concerning his list of budget changes. Commissioner Sexton asked for \$3,000 for the Harris Arts Council. He does not want to give the Chamber the \$2,500 and the \$3,500 that they have requested. He requested the Board give the Animal Shelter the authority to give the certificates to people that want them and will use them.

Commissioner Steward advised that he'd been working with some volunteers about the technology at the Animal Shelter. County Administrator advised the Board that, at the request of Commissioner Steward, the Animal Control Director has been looking at kennel management software that manages the animals once they have been acquired at the shelter. The software costs around \$9,600, that's a good budget estimate. The location of the Animal Shelter only has low speed internet, so if you put in a new software, we will have to upgrade the internet connection for another \$7,500. This can be advance paid from SPLOST that is assigned to the Animal Shelter upgrade for 2016. We can pull the \$17,100 now from the SPLOST. There was a consensus of the Board to add this item to the Agenda for the Regular Meeting.

Commissioner Cunningham made a motion to adjourn the Work Session, Commissioner Sexton seconded the motion and all voted aye.

There being no further business the meeting adjourned at 6:20 p.m.

Annette Berry, County Clerk

Becky Hood, Chairman



**GORDON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JUNE 18, 2013**

The Gordon County Board of Commissioners held their Regular Meeting on Tuesday, June 18, 2013 at 6:00 p.m. in the Conference Room of the Administration Building.

MEMBERS PRESENT

**BECKY HOOD, CHAIRMAN
CHAD STEWARD, VICE CHAIRMAN
KEVIN CUNNINGHAM, COMMISSIONER
NORRIS SEXTON, COMMISSIONER
JEFF GAZAWAY, COMMISSIONER**

OTHERS PRESENT

**RANDALL DOWLING, COUNTY ADMIN.
SUZANNE SMITH, COUNTY ATTORNEY
ANNETTE BERRY, COUNTY CLERK
MEDIA
13 GUESTS**

Chairman Hood called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation was led by Commissioner Sexton. The pledge of allegiance was led by Chairman Hood.

APPROVAL OF MINUTES

Chairman Hood asked if there were any additions, omissions, or deletions to the Minutes for the Work Session June 4, 2013, and the Regular Meeting June 4, 2013. Commissioner Cunningham made a motion to approve the minutes. Commissioner Gazaway seconded the motion and all voted aye. Minutes approved.

ADMINISTRATOR'S REPORT

Administrator Dowling read the report (copy attached).

COMMISSIONERS' REPORT

Commissioner Gazaway reported that he had attended an ACCG training course in property appraisal, an LAPC meeting and a Commission on Government Affairs meeting.

Commissioner Sexton reported that he had attended an ACCG training course in property appraisal that was very informative.

Commissioner Cunningham reported that he had attended two ACCG training courses, one course in human resources and one course in ethics.

Commissioner Steward reported that he had met with some animal shelter volunteers and heard some of their concerns about the animal shelter.

Chairman Hood invited everyone to the Ft. Wayne dedication and ribbon cutting.

COMMENTS FROM THE PUBLIC – GERMANE TO THE AGENDA

None

CONSIDERATION OF UNFINISHED BUSINESS

None

CONSIDERATION OF NEW BUSINESSADOPTION OF THE FISCAL YEAR 2013/2014 ANNUAL BUDGET

County Administrator Dowling advised that this is the adoption of the fiscal year 2013/2014 annual budget by the Board. There were seven changes made to the original proposed budget and those seven items have been added to the budget (see attached). The budget amount totals \$47,670,909 as it exists now. The Board wants to make three additional changes; \$3,000 to Harris Arts Council, \$3,400 to the Animal Shelter, and \$17,100 to come from the SPLOST 2012 fund for the Animal Shelter.

Commissioner Steward made a motion to approve the budget of \$47,670,909, plus the additional \$3,000 for Harris Arts Council, \$3,400 for the Animal Shelter and \$17,100 to come from SPLOST 2012 for the Animal Shelter. Commissioner Cunningham seconded the motion and Commissioners Cunningham, Steward, Gazaway, and Sexton voted aye. Motion passed.

APPROVAL OF THE FISCAL YEAR 2013/2014 ROAD IMPROVEMENT PROGRAM

County Administrator Dowling advised that this is for Board approval of the fiscal year 2013/2014 road improvement program. This is the list of actual roads to be paved or repaved (see attached).

Commissioner Cunningham made a motion to approve the road improvement program. Commissioner Gazaway seconded the motion and Commissioners Cunningham, Sexton, Steward, and Gazaway voted aye. Motion passed.

BUDGET AMENDMENT FOR EMPLOYEE HEALTH INSURANCE EXPENSES

County Administrator Dowling advised that this is a budget amendment for employee health insurance expenses. This is to fund the health insurance for employees until the end of the fiscal year. The amendment is for \$331,397.

Commissioner Cunningham made a motion to approve the budget amendment for employee health insurance expenses. Commissioner Steward seconded the motion and Commissioners Cunningham, Steward, Sexton, and Gazaway voted aye. Motion passed.

CONTRACT FOR 2013/2014 PUBLIC DEFENDERS OFFICE

County Attorney Smith advised that this for approval of the contract for 2013/2014 Public Defenders Office. Gordon County is mandated by State law to participate in this program by the statewide Public Defenders Act which all counties are required to participate in.

Commissioner Gazaway made a motion to approve the contract for the Public Defenders Office. Commissioner Cunningham seconded the motion and Commissioners Gazaway, Cunningham, Sexton, and Steward voted aye. Motion passed.

APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION FOR JEFF HENDERSON FOR A THREE-YEAR TERM ENDING JUNE 7, 2016 – COMMISSIONER STEWARD'S APPOINTMENT

County Attorney Smith advised that this is for the appointment of Jeff Henderson for a three-year term to the Historic Preservation Commission; this is Commissioner Steward's appointment.

Commissioner Sexton made a motion to approve the appointment of Jeff Henderson to the Historic Preservation Commission. Commissioner Cunningham seconded the motion and Commissioners Sexton, Cunningham, Steward, and Gazaway voted aye. Motion passed.

APPOINTMENT TO THE PLANNING COMMISSION FOR JERRY LOVELACE FOR AN UNEXPIRED FOUR-YEAR TERM ENDING DECEMBER 31, 2016 – COMMISSIONER CUNNINGHAM'S APPOINTMENT

County Attorney Smith advised that this is the appointment of Jerry Lovelace for an unexpired four-year term to the Planning Commission; this is Commissioner Cunningham's appointment.

Commissioner Steward made a motion to appointment Jerry Lovelace to the Planning Commission. Commissioner Gazaway seconded the motion and Commissioners Steward, Cunningham, Gazaway, and Sexton voted aye. Motion passed.

DECLARATION OF SURPLUS PROPERTY OF A 2005 INFINITI COUPE G35 FOR THE SHERIFFS DEPARTMENT

County Attorney Smith advised that this is a declaration of surplus property of a 2005 Infinity Coupe G35 for the Sheriff's Department.

Commissioner Cunningham made a motion to approve the declaration of surplus property for the Sheriff's Department for a 2005 Infinity Coupe. Commissioner Sexton seconded the motion and Commissioners Cunningham, Sexton, Steward, and Gazaway voted aye. Motion passed.

BID AWARD FOR IMPROVEMENTS TO THE VOLUNTARY ACTION CENTER CDBG PROJECT

Administrator Dowling advised the Board that this is a bid award for improvements to the Voluntary Action Center facility under the CDBG project. All bids came in over the budgeted amount of \$436,500 allocated for this project. Staff dealt with the low bidder, Ace Construction, and through a lot of deducts got the bid down so the project would be within budget. The recommendation is to award the bid to Ace Construction for a contract amount of \$436,500 which includes a contingency of \$15,500.

Commissioner Gazaway made a motion to award the bid to Ace Construction. Commissioner Sexton seconded the motion and Commissioners Gazaway, Sexton, Steward, and Cunningham voted aye. Motion passed.

AUTHORIZATION FOR THE JUVENILE COURT TO SUBMIT A GRANT APPLICATION FOR \$50,000 FROM THE GOVERNOR'S OFFICE FOR A PROGRAM FOR ALTERNATIVES TO DETAINING JUVENILES

County Attorney Smith advised the Board that this is for Board approval authorizing the submittal of a grant application at the request of Judge Lane Bearden for the Juvenile Court for the ADJUST program. The grant application is in the amount of \$50,000.

Commissioner Cunningham made a motion to authorize the Juvenile Court judge to submit an application to the Governor's Office for a \$50,000 grant. Commissioner Gazaway seconded the motion and Commissioners Cunningham, Gazaway, Sexton, and Steward voted aye. Motion passed

ADJOURNMENT

Commissioner Cunningham made a motion to adjourn the meeting. Commissioner Steward seconded the motion and all voted aye. There being no further business, the meeting was adjourned at 6:50 p.m.

Annette Berry, County Clerk

Becky Hood, Chairman

**GORDON COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
JUNE 21, 2013**

The Gordon County Board of Commissioners held a Special Meeting on June 21, 2013 at 2:30 p.m. in the conference room of the Administration Building to discuss the proposed budget.

MEMBERS PRESENT

**BECKY HOOD, CHAIRMAN
NORRIS SEXTON, COMMISSIONER
JEFF GAZAWAY, COMMISSIONER
KEVIN CUNNINGHAM, COMMISSIONER**

OTHERS PRESENT

**RANDY DOWLING, COUNTY ADMINIST.
SUZANNE HUTCHINSON, CTY. ATTY.
ANNETTE BERRY, COUNTY CLERK
MEDIA
3 GUESTS**

Chairman Hood called the meeting to order.

CONSIDERATION OF NEW BUSINESS

BID AWARD FOR A VAN FOR THE SENIOR CITIZEN CENTER

County Administrator Dowling advised that Gordon County solicited for bids for a 2013 passenger van for the Senior Citizen Center with a center isle seating. Two bids were received for the van and the recommendation is to award the bid to Prater Ford for a bid of \$31,858. The van will be funded with capital outlay funds from the 2013/2014 budget.

Commissioner Sexton made a motion to purchase the van from Prater Ford. Commissioner Gazaway seconded the motion and Commissioners Sexton, Gazaway, and Cunningham voted aye. Motion passed.

Commissioner Cunningham made a motion to approve the alternate option offered on the van for a raised roof not to exceed a total for the van of \$35,000. Commissioner Sexton seconded the motion and Commissioners Cunningham, Sexton, and Gazaway voted aye. Motion passed.

There being no further business, the meeting adjourned at 2:39 p.m.

Annette Berry, County Clerk

Becky Hood, Chairman
