

**GORDON COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
SEPTEMBER 3, 2013**

The Gordon County Board of Commissioners held a Work Session Tuesday, September 3, 2013 at 5:00 p.m. in the conference room of the Administration Building.

MEMBERS PRESENT

**BECKY HOOD, CHAIRMAN
CHAD STEWARD, VICE CHAIRMAN
NORRIS SEXTON, COMMISSIONER
KEVIN CUNNINGHAM, COMMISSIONER
JEFF GAZAWAY, COMMISSIONER**

OTHERS PRESENT

**RANDALL DOWLING, ADMINISTRATOR
SUZANNE SMITH, COUNTY ATTORNEY
ANNETTE BERRY, COUNTY CLERK
MEDIA
8 GUESTS**

Chairman Hood called the meeting to order.

The Board discussed each item on the agenda and made no changes; one item was added to the Agenda later in the meeting.

Mr. Robert Mathews and Mrs. Vickie Spence with United Way presented the Board with a plaque for 20 Years of Community Partnership with United Way of Gordon County. They also requested permission to meet with various departments' personnel to promote the Unity Run and the contributions to the new year United Way campaign.

County Attorney Smith discussed the amendment to the Purchasing Policy that the Board had previously discussed regarding the Local Bidder Preference section. Following discussion, there was a consensus of the Board to add this item to the Agenda for a first reading.

County Attorney Smith discussed with the Board a request from the Sheriff's Department to amend the Speed Detection ordinance to add three roads. The cost of an engineering and traffic study report from an engineer that is certified in speed detection for the requested roads would be about \$5,250 and the Sheriff Department does not have money in the budget to cover this cost. In order to start the process of amending the ordinance, his engineering and traffic study report has to be done.

Commissioner Gazaway made a motion to go into Executive Session for Real Estate matters. Commissioner Steward seconded the motion and all voted aye. Executive Session began at 5:35 p.m. At 6:00 p.m. Commissioner Cunningham made a motion to go back into the Work Session. Commissioner Gazaway seconded the motion and all voted aye. Executive Session adjourned at 6:00 p.m.

Commissioner Sexton made a motion to adjourn the Work Session, Commissioner Cunningham seconded the motion and all voted aye.

There being no further business the meeting adjourned at 6:00 p.m.

Annette Berry, County Clerk

Becky Hood, Chairman

**GORDON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
SEPTEMBER 3, 2013**

The Gordon County Board of Commissioners held their Regular Meeting on Tuesday, September 3, 2013 at 6:00 p.m. in the Conference Room of the Administration Building.

MEMBERS PRESENT

**BECKY HOOD, CHAIRMAN
CHAD STEWARD, VICE CHAIRMAN
JEFF GAZAWAY, COMMISSIONER
KEVIN CUNNINGHAM, COMMISSIONER
NORRIS SEXTON, COMMISSIONER**

OTHERS PRESENT

**RANDALL DOWLING, ADMINISTRATOR
SUZANNE SMITH, COUNTY ATTORNEY
ANNETTE BERRY, COUNTY CLERK
MEDIA
10 GUESTS**

Chairman Hood called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation was led by Commissioner Sexton. The pledge of allegiance was led by Chairman Hood.

EMPLOYEE RECOGNITION – Employees with anniversary hire dates in September

Chairman Hood read the list of employees with anniversary hire dates in September. Commissioner Sexton drew the name of Adam Dortch as Employee of the Month.

APPROVAL OF MINUTES

Chairman Hood asked if there were any additions, omissions, or deletions to the Minutes for the Work Session August 20, 2013, and the Regular Meeting August 20, 2013. Commissioner Steward made a motion to approve the minutes. Commissioner Cunningham seconded the motion and all voted aye. Minutes approved.

ADMINISTRATOR'S REPORT

Administrator Dowling read the report.

COMMISSIONERS' REPORT

Commissioner Gazaway commented that this past week he had gone on the Ag Tour and completed the day with a tour of the new Ag Center under-construction, he attended the meal at the VAC which was sponsored and served by the Local Emergency Planning Committee, and met with Local Educators at the Chamber to sign a proclamation for September as Attendance Awareness Month. Chairman Hood commented that she had attended several economic development meetings, and also went on the Ag Tour.

CONSIDERATION OF UNFINISHED BUSINESS

None

CONSIDERATION OF NEW BUSINESS

QUITCLAIM DEED FOR PETERS STREET, LINDA LANE AND PORTION OF EAST MAY STREET

County Attorney Smith advised that this is for Board authorization for the Chairman to execute

the quitclaim deed for the conveyance of Peters Street, Linda Lane and a portion of East May Street to the City of Calhoun. The Board has already completed the Certificate of Abandonment for Peters Street, Linda Lane and a portion of East May Street. The City of Calhoun has furnished a copy of the resolution agreeing to receive ownership.

Commissioner Cunningham made a motion to authorize the Chairman to execute the quitclaim deed. Commissioner Steward seconded the motion and Commissioners Cunningham, Steward, Gazaway, and Sexton voted aye. Motion passed.

DECLARATION OF SURPLUS PROPERTY FOR A 2003 FORD RANGER TRUCK, 2003 CADILLAC DEVILLE, 2003 NISSAN PATHFINDER, AND A 1997 FORD ECONOLINE VAN FOR THE SHERIFF'S DEPARTMENT

Administrator Dowling advised that this is a declaration of surplus property for the Sheriff's Department for a 2003 Ford Ranger truck, a 2003 Cadillac Deville, a 2003 Nissan Pathfinder, and a 1997 Ford Econoline van.

Commissioner Sexton made a motion to approve the declaration of surplus property for the Sheriff's Department. Commissioner Steward seconded the motion and Commissioners Cunningham, Sexton, Steward and Gazaway voted aye. Motion passed.

APPROVAL OF A PROPOSAL FROM AEI ENGINEERING TO EVALUATE THE PARKING DECK AND PREPARE REPAIR DESIGN

Administrator Dowling advised that this is for Board approval of a proposal from AEI Engineering to evaluate the parking deck and to prepare repair designs. AEI Engineering has submitted to Gordon County a proposal to perform various tasks at the parking deck, and to design repair alternatives. AEI will also assist the County with the bid process and will review the bids and make recommendations. Also AEI will provide inspections during construction. The estimate for these services is \$30,500, to be paid from SPLOST 2012.

Commissioner Cunningham made a motion to approve the proposal from AEI Engineering. Commissioner Steward seconded the motion and Commissioners Sexton, Gazaway, Cunningham, and Steward voted aye. Motion passed.

AGREEMENT WITH NORFOLK SOUTHERN RAILROAD COMPANY TO CONSTRUCT A NEW RAILROAD CROSSING AT MIDWAY ROAD

Administrator Dowling advised that this is an agreement with Norfolk Southern Railroad to construct a new railroad crossing at Midway and Hill City Road. This is a formal agreement with the railroad for the County to perform the road work and drainage and erosion control on the county property as well as railroad property. Georgia DOT will fund the devices and Norfolk Southern will install the devices.

Commissioner Steward made a motion to approve the agreement with Norfolk Southern. Commissioner Sexton seconded the motion and Commissioners Cunningham, Gazaway, Sexton, and Steward voted aye. Motion passed.

APPOINTMENT TO THE BOARD OF FAMILY AND CHILDREN SERVICES FOR AN UNEXPIRED TERM ENDING 2/28/14

Administrator Dowling advised that this is an appointment to the Board of Family and Children Services for an unexpired term ending February 28, 2014. Gordon County received a letter from DEFACS recommending appointing Lt. Anthony Pyle to this position.

Commissioner Sexton made a motion to approve the appointment of Lt. Anthony Pyle to the Board of Family and Children Services. Commissioner Gazaway seconded the motion and Commissioner Sexton, Gazaway, Cunningham, and Steward voted aye. Motion passed.

FIRST READING OF AMENDMENT TO THE PURCHASING POLICY FOR LOCAL BIDDER PREFERENCE SECTION

County Attorney Smith advised that this is the first reading of the amendment to the Gordon County Purchasing Policy to add the language to the Local Bidder Preference Section. This amendment will institute a Local Bidder Preference into the bid process. The second reading of the amendment and Board consideration for approval will be held at the next Board meeting on September 17, 2013.

ADJOURNMENT

Commissioner Gazaway made a motion to adjourn the meeting. Commissioner Cunningham seconded the motion and all voted aye. There being no further business, the meeting was adjourned at 6:20 p.m.

Annette Berry, County Clerk

Becky Hood, Chairman