

**GORDON COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
OCTOBER 15, 2013**

The Gordon County Board of Commissioners held a Work Session Tuesday, October 15, 2013 at 5:00 p.m. in the conference room of the Administration Building.

MEMBERS PRESENT

**BECKY HOOD, CHAIRMAN
CHAD STEWARD, VICE CHAIRMAN
NORRIS SEXTON, COMMISSIONER
KEVIN CUNNINGHAM, COMMISSIONER
JEFF GAZAWAY, COMMISSIONER**

OTHERS PRESENT

**SUZANNE SMITH, COUNTY ATTORNEY
ANNETTE BERRY, COUNTY CLERK
MEDIA
8 GUESTS**

Chairman Hood called the meeting to order.

The Board discussed each item on the agenda and made no changes; one item was added to the Agenda later in the meeting.

The Board discussed a bid award for the inmate video system at the jail, with the Director of IT Department, Brian McClellan. The Board had received a letter from one of the vendors whose bid was not recommended to be awarded the bid. Commissioner Sexton asked Director McClellan in looking at both of the systems, would either one of them serve the jail well. Director McClellan answered that from a technical aspect either one of them would work technically. Emphasis during the discussion was concerning the recommendation from the committee that evaluated the bids received. The Board wanted assurance that the recommendation was well justified.

Mr. Bill Thompson, representing the Development Authority, spoke to the Board regarding an item he had requested to be placed on the Agenda for a bond issue for the Dixie Group for additional equipment.

The Board then discussed a letter received from Family Intervention Specialists concerning their notice to the Board not to renew their contract with the County for mental health services. County Attorney Smith advised that this group is housed in the building adjacent to the Health Department. That building was built with a block grant to be used as a mental health facility. This group was required to give the County 30-days written notice if they wish to vacate the building, this letter is that notice. Martin Vaughn, purchasing department, and the County Attorney did the initial request for proposals for that building, therefore, County Attorney Smith requested that the Board give consent for her and Martin Vaughn to go ahead and send out the request for proposals and start the solicitation and then bring those back to the Board for the Board's selection at that time. There was a consensus of the Board to approve solicitation for proposals for mental health services by the County Attorney and the purchasing director.

County Attorney Smith and Greg Bowman with the Cooperative Extension Service discussed with the Board the rental terms for the new Agricultural Center. Mr. Bowman recommended the same set of rules that they followed for the old facility and to keep any rental to outside groups just for agricultural related functions. The Board consented to Mr. Bowman's recommendation.

Human Resources Director, Garah Childers, spoke with the Board concerning the Board's request for new ideas for employee recognition. The Board discussed some of the ideas submitted by various employees and also the recommendation made by the HR Director. The Board will continue to choose the employee of the month in the current manner through the end of 2013. Board members will continue to discuss new ideas at the next work session. HR Director Childers requested that the Board allow employees another paid holiday for the 2013 Christmas holiday season, explaining that Christmas Eve is on a Tuesday and Christmas Day on Wednesday. The additional holiday request is for the Monday of that week to also be included for the 2013 Christmas holidays. There was a consensus of the Board to allow employees the additional day.

The Board discussed the policy for filling job vacancies for the County. Chairman Hood advised that there are three unfilled positions and the main thing to consider is, does the Board want to go ahead and let the Department Head fill the positions before a new Administrator is hired or wait until the Administrator is hired and then fill the positions. There is a position at EMA, Animal Control and Building Inspectors Office. There was a consensus of the Board to allow the Animal Control and the Building Inspectors Office to advertise and accept applications, but to hold off on hiring for EMA pending reorganization of the department.

Commissioner Sexton made a motion to adjourn the Work Session, Commissioner Cunningham seconded the motion and all voted aye.

There being no further business the meeting adjourned at 6:00 p.m.

Annette Berry, County Clerk

Becky Hood, Chairman

**GORDON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
OCTOBER 15, 2013**

The Gordon County Board of Commissioners held their Regular Meeting on Tuesday, October 15, 2013 at 6:00 p.m. in the Conference Room of the Administration Building.

MEMBERS PRESENT

**BECKY HOOD, CHAIRMAN
CHAD STEWARD, VICE CHAIRMAN
JEFF GAZAWAY, COMMISSIONER
KEVIN CUNNINGHAM, COMMISSIONER
NORRIS SEXTON, COMMISSIONER**

OTHERS PRESENT

**SUZANNE SMITH, COUNTY ATTORNEY
ANNETTE BERRY, COUNTY CLERK
MEDIA
5 GUESTS**

Chairman Hood called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation was led by Commissioner Sexton. The pledge of allegiance was led by Chairman Hood.

EMPLOYEE RECOGNITION

Commissioner Cunningham read the list of employees with anniversary hire dates in October. Commissioner Steward drew the name of Patsy Sutton with the Tax Commissioner's Office as employee of the month.

APPROVAL OF MINUTES

Chairman Hood asked if there were any additions, omissions, or deletions to the Minutes for the Work Session September 17, 2013, the Regular Meeting September 17, 2013, and the Special Meeting of September 20, 2013. Commissioner Steward made a motion to approve the minutes. Commissioner Cunningham seconded the motion and all voted aye. Minutes approved.

ADMINISTRATOR'S REPORT

County Attorney Smith advised the Board that Greg Bowman with the Cooperative Extension Office is here with us today. Last week the tenants for the new Ag Center met with the contractor on the premises. A punch list was created and today Jeff Champion met with the contractor to go over the punch list to determine status. There are plans for the punch list to be completed by Friday of this week. Everything is good to go for the Ag Center Open House on the 23rd. USDA will be able to move sometime in the future depending on when they are taken off furlough.

On the Resaca Battlefield project, there have been several meetings on that since the last commission meeting. On October 1, Jeff Champion, Tom Burgess, myself, and Barry Hice met with representatives with DNR. Last week we met with Christy Blair and Tim Alee with Environmental Health, there are some questions and concerns about the restroom facilities. Environmental Health personnel will determine what steps needs to be taken, and will then meet with the Board to make recommendations.

Chief Hawkins is in attendance and he will update the Board on the progress of the fire hydrant installations.

COMMISSIONERS' REPORT

Commissioner Gazaway reported walking, in high heels, for Domestic Violence, he attended ACCG training and attended the Health and Safety Fair, played golf for the Chamber golf tournament to raise money for Education Fund, and attended Drugs Don't Work luncheon at Calhoun High School. Commissioner Sexton attended the Health Board meeting where the main focus was that the County is approaching epidemic stage for Type II diabetes among youth. He

attended the ACCG conference and training session where he talked with other counties about their financial problems and feels that we are very blessed in Gordon County. Commissioner Steward stated that he heard other counties speak about Gordon County and they were impressed that all five of the commissioners from Gordon County attended the ACCG conference and training session. Commissioner Hood commented that we had visitors and she welcomed and introduced Jessica Padgett and Shelby Wood from the Youth Leadership Program.

CONSIDERATION OF UNFINISHED BUSINESS

None

CONSIDERATION OF NEW BUSINESS

DECLARATION OF SURPLUS PROPERTY FOR A 2001 CADILLAC DEVILLE FOR THE SHERIFF'S DEPARTMENT

County Attorney Smith advised the Board that this is the declaration of surplus property for a 2001 Cadillac Deville for the Sheriff's Department. The Sheriff's Department is requesting that the Board declare this vehicle as surplus so that they can sell the vehicle at auction.

Commissioner Cunningham made a motion approve the declaration of surplus property for the Sheriff's Department. Commissioner Gazaway seconded the motion and Commissioners Cunningham, Steward, Gazaway, and Sexton voted aye. Motion passed.

ACQUISITION OF REAL ESTATE – CONFIRMATION OF THE CLOSING ON THE ALLEN PROPERTY FOR LOCATION OF THE REPLACEMENT FIRE STATION AT RED BUD

County Attorney Smith advised that this is the announcement of the acquisition of real estate for the replacement fire station at Red Bud. The acquisition of this property was approved by the Board of Commissioners in a previous Executive Session. Following the approval and the authorization for purchase by the Board, a closing for the property occurred on September 20, 2013. The property was acquired from the property owners Kevin and Brenda Allen. The property is located immediately adjacent to the existing Red Bud Fire Station. Chief Hawkins, Sandy Padgett, and the County Attorney attended the closing.

BID AWARD FOR REPLACING EXISTING INMATE VIDEO VISITATION SYSTEM AT THE JAIL

County Attorney Smith advised that this is a bid award for replacing the existing inmate video visitation system at the County Jail. Gordon County solicited for bids for the video visitation system and six vendors responded with bids. The recommendation from the selection committee is to award the bid to InnoVisit with a bid of \$100,303. The funding for this project is in the current budget.

Commissioner Steward made a motion to approve awarding the bid to InnoVisit. Commissioner Cunningham seconded the motion and Commissioners Steward, Cunningham, Gazaway, and Sexton voted aye. Motion passed.

PILOT AGREEMENT ON BOND ISSUE FOR THE DEVELOPMENT AUTHORITY FOR THE DIXIE GROUP FOR ADDITIONAL EQUIPMENT

County Attorney Smith advised that this is a Pilot Agreement with the Development Authority of Gordon County for issuance of a \$3.5 million dollar industrial revenue bond for TDG Operations, LLC, a division of the Dixie Group. These bonds will be issued in order to acquire additional equipment. This is the Payment in Lieu of Taxes Agreement for this Bond issue. The Development Authority is requesting a formal approval of the PILOT agreement by the Board of Commissioners.

Commissioner Steward made a motion to approve the PILOT Agreement and allow the Chairman to execute the document. Commissioner Gazaway seconded the motion and Commissioners Steward, Gazaway, Sexton, and Cunningham voted aye. Motion passed.

COUNTY EXTENSION PERSONNEL CONTRACT/MEMORANDUM OF UNDERSTANDING WITH THE BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA

County Attorney Smith advised that this is consideration for Board approval of the County Extension Personnel Contract/Memorandum of Understanding between the Board of Regents of the University System of Georgia on Behalf of the University of Georgia Cooperative Extension and the Gordon County Board of Commissioners. County Attorney Smith advised that she made two changes to the document that was presented from the Cooperative Extension office as mentioned and explained in the Work Session.

Commissioner Cunningham made a motion to approve the Contract/Memorandum of Understanding. Commissioner Gazaway seconded the motion and Commissioners Cunningham, Gazaway, Sexton, and Steward voted aye. Motion approved.

DECLARATION OF SURPLUS COUNTY PROPERTY

County Attorney Smith advised that this is the Declaration of Surplus County Property. This is a list of surplus property compiled by Jeff Champion for the 2013 Auction. This comes to the Board with his recommendation for approval that these items be declared surplus property so they can be sold at the County Auction.

Commissioner Cunningham made a motion to approve the list of property as surplus and sell at the County Auction. Commissioner Sexton seconded the motion and Commissioner Cunningham, Sexton, Gazaway, and Steward voted aye. Motion passed.

BOARD APPROVAL OF AN ADDITIONAL EMPLOYEE HOLIDAY ON DECEMBER 23, 2013

County Attorney advised that this is for consideration and Board approval of a request presented by Gordon County Human Resources Director, Garah Childers, for the Board to add December 23, 2013 as a holiday to the Employee holiday calendar for 2013.

Commissioner Cunningham made a motion to approve adding December 23, 2013 as a holiday for County employees. Commissioner Gazaway seconded the motion and Commissioners Cunningham, Gazaway, Sexton, and Steward voted aye. Motion passed.

ADJOURNMENT

Commissioner Sexton made a motion to adjourn the meeting. Commissioner Gazaway seconded the motion and all voted aye. There being no further business, the meeting was adjourned at 6:30 p.m.

Annette Berry, County Clerk

Becky Hood, Chairman