

GEORGIA EMERGENCY MANAGEMENT AGENCY
GEORGIA OFFICE OF HOMELAND SECURITY

NATHAN DEAL
GOVERNOR



CHARLEY ENGLISH
DIRECTOR

October 15, 2013

Mr. Richard Cooper
Gordon County LEPC
4543 Fairmount Highway, SE
Calhoun, Georgia 30701

Dear Mr. Cooper:

Your county is in compliance with the State of Georgia Local Emergency Planning Committee (LEPC) requirements. Therefore, please find enclosed your Hazardous Materials Emergency Planning (HMEP) subgrant award for Fiscal Year 2014 (FY 2014) as approved by the State Emergency Response Commission (SERC). Enclosed you will find the following documents:

- Statement of HMEP Subgrant Award
- HMEP Grant Expenditures and Activities Guidance
- Grant Budget Sheet
- Semi-Annual Grant Report
- U.S. Department of Justice OJP Form 4061/6

Your HMEP allocation for FY 2014 is \$4200; \$3000 of which is for planning activities and \$1200 for training activities. The award document specifies: 1) federal award amounts and the required match, 2) period of performance, and 3) special conditions of the award. This federal funding must be matched by local funds of \$840 (cash or in-kind). Matching expenses from local funds must be allowable under grant requirements and must not be used elsewhere to match other federal awards, grants, or agreements. Please have the authorized official sign the award document and OJP Form 4061/6, and return them along with the completed budget sheet by November 15, 2013. Once all three documents have been returned, a check will be issued for the award amount.

The first submission of the semi-annual grant report is due March 31, 2014. The final report is due no later than July 31, 2014. Receipts are required for all approved grant expenditures. Please keep original receipts and mail copies to the address below. If qualifications for HMEP funding are not maintained or specified requirements are not satisfied, this grant award could be terminated and a refund will be necessary.

Please mail all forms and receipts to GEMA/Homeland Security, Attn: Christina Garrard, Post Office Box 18055, Atlanta, GA 30316. You are welcome to contact Christina Garrard, LEPC/HMEP Coordinator, at 404-635-7337 or christina.garrard@gema.ga.gov for programmatic matters, including extensions for returning paperwork. If you have any questions regarding payment, please contact Ariel Wiley, Grants Specialist, at 404-635-7043 or ariel.wiley@gema.ga.gov.



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Sincerely,



Micah W. Hamrick
Director
Homeland Security Division

MH:SC

Enclosures

cc: Christina Garrard, LEPC/HMEP Coordinator
GEMA/Homeland Security
Vickie Thompson, Area Field Coordinator
GEMA/Homeland Security