

**GEORGIA EMERGENCY MANAGEMENT AGENCY  
GEORGIA OFFICE OF HOMELAND SECURITY**

**NATHAN DEAL  
GOVERNOR**

**CHARLEY ENGLISH  
DIRECTOR**



November 25, 2014

Honorable Rebecca Hood  
Chairman  
Gordon County Board of Commissioners  
201 North Wall Street  
Calhoun, Georgia 30701

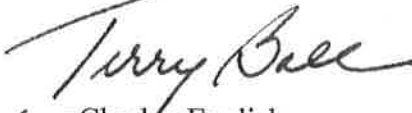
Dear Commissioner Hood:

On behalf of Governor Nathan Deal, it is my pleasure to inform you that a Hazard Mitigation Assistance (HMA) Award has been approved by the Federal Emergency Management Agency. The grant will be used to update the Gordon County Multi-Jurisdictional Hazard Mitigation Plan to meet the federal requirements of the Disaster Mitigation Act of 2000. The total approved cost is \$30,000 with a federal share of \$22,500, and a local share of \$7,500.

These funds are subject to the execution of the enclosed Grantee-Subgrantee Agreement. Please sign and return both copies of the agreement, and a fully executed copy will be returned to you later for your files.

Thank you for your commitment to protect Georgia Citizens. I appreciate your efforts to ensure that Georgia continues to be a safer place for us to live and raise our families. By working together, we are continuing to reduce the impacts caused by natural hazards. Should you have any questions regarding this grant, please contact Terry Lunn, Hazard Mitigation Division Director, at (404) 635-7016.

Sincerely,

  
for Charley English

ce/dl

Enclosures

cc: Richard Cooper, Director  
Gordon County Emergency Management Agency  
Sheri Russo, Area Coordinator  
Georgia Emergency Management Agency



## PRE-DISASTER MITIGATION PROGRAM Grantee-Subgrantee Agreement

The Pre-Disaster Mitigation (PDM) Program provides funding to States and communities for cost-effective hazard mitigation activities that complement a comprehensive mitigation program, and reduce injuries, loss of life, and damage and destruction of property. The PDM Program was authorized by Section 203 of the Robert T. Stafford Disaster Assistance and Emergency Relief Act (Stafford Act), 42 USC, as amended by Section 102 of the Disaster Mitigation Act of 2000 (DMA). Under this Agreement, the interests and responsibilities of the Grantee, herein after referred to as the State, will be executed by the Georgia Emergency Management Agency (GEMA). The individual designated to represent the State is Mr. Charley English, GEMA Director. The Subgrantee to this Agreement is Gordon County. The interests and responsibilities of the Subgrantee will be executed by Gordon County's agent, the Subgrantee's Authorized Representative.

1. The following Exhibits are attached and made a part of this agreement:
  - Exhibit "A": Application for Federal Assistance, GEMA Form 150
  - Exhibit "B": Assurances-Non-Construction Programs, Standard Form 424B
  - Exhibit "C": Project Administration Guidelines: Financial Assistance, Pre-Disaster Mitigation Program
  - Exhibit "D": Certification regarding Debarment, Suspension, and Drug-Free Workplace
  - Exhibit "E": Certification for Contracts, Grants, Loans, and Cooperative Agreements
  - Exhibit "F": Project Scope
  - Exhibit "G": Progress Payment Request Form
  
2. Pursuant to Section 203 of the Stafford Act, funds are hereby awarded to the Subgrantee on a 75 percent federal cost share basis for the hazard mitigation project(s) described in Exhibits "A" and "F". The Subgrantee shall be responsible for the entire remaining 25 percent share of any costs incurred under Section 203 of the Stafford Act and this Agreement. Allowable costs will be governed by OMB Circular A-87 and 44 CFR Part 13.
  
3. If the Subgrantee violates any of the conditions of disaster relief assistance under the Stafford Act, this Agreement, or applicable federal and state regulations; the State shall notify the Subgrantee that additional financial assistance for the project in which the violation occurred will be withheld until such violation has been corrected to the satisfaction of the State. In addition, the State may also withhold all or any portion of financial assistance which has been or is to be made available to the Subgrantee for other disaster relief projects under the Stafford Act, this or other agreements, and applicable federal and state regulations until adequate corrective action is taken.
  
4. The Subgrantee agrees that federal or state officials and auditors, or their duly authorized representatives may conduct required audits and examinations. The Subgrantee further agrees that they shall have access to any books, documents, papers and records of any recipients of federal disaster assistance and of any persons or entities which perform any

activity which is reimbursed to any extent with federal or state disaster assistance funds distributed under the authority of the Stafford Act and this Agreement.

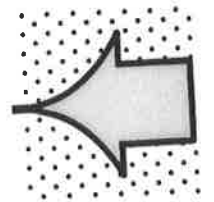
- 5. The Subgrantee will establish and maintain an active program of nondiscrimination in disaster assistance as outlined in implementing regulations. This program will encompass all Subgrantee actions pursuant to this Agreement.
- 6. The Subgrantee agrees that the mitigation planning project contained in this agreement will be completed by September 30, 2016. Completion dates may be extended upon justification by the Subgrantee and approval by FEMA and the Governor's Authorized Representative.
- 7. The certifications signed by the Subgrantee in the application relating to maintenance of a Drug-Free workplace (44CFR Part 17, Subpart F) and New Restrictions on Lobbying (44CFR Part 18) apply to this Grant Agreement and are incorporated by reference.
- 8. The written assurances provided by Gordon County pertaining to FEMA's post award approval conditions apply to this Grant Agreement and are incorporated by reference.
- 9. The subgrantee shall follow Emergency Management and Assistance Regulations found in Title 44 Code of Federal Regulations (CFR) Part 13 and FEMA PDM program guidance to implement this grant award. The following Office of Management and Budget (OMB) Circulars are also applicable to this grant:

OMB Circular A-87 Cost Principles;  
 OMB Circular A-102 Uniform Administrative Requirements; and  
 OMB Circular A-133 Audits of State and Local Governments

- 10. There shall be no changes to this Agreement unless mutually agreed upon, in writing, by both parties to the Agreement.

\_\_\_\_\_  
 Governor's Authorized  
 Representative

\_\_\_\_\_  
 Subgrantee's Authorized  
 Representative



\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date