

Gordon County Board of Assessors

Members

Donna Reeve, Chairman
Frank Sullivan
Stephanie Jones



Chief Appraiser

Dana Burch
Deputy Chief Appraiser
Ashley Bailey

MINUTES FOR JANUARY 21, 2021 BOARD OF ASSESSORS MEETING:

The Gordon County Board of Assessors held a scheduled meeting on January 21, 2021 in the Conference room of the Gordon County Government Plaza. The meeting was called to order by Chief Appraiser Dana Burch at 11:11 a.m.

Roll Call

In attendance was Lamar Ray (Assessor), Frank Sullivan (Assessor), Stephanie Jones (Assessor), Ashley Bailey (Deputy Chief Appraiser), and Dana Burch (Chief Appraiser).

Election of Chairperson

Election of the Chairperson was tabled until the February BOA meeting due to Assessor Lamar Ray stepping down. The election of the chairperson will be held at our next scheduled meeting on February 18, 2021 when the newest board member (Donna Reeve) is present.

Appointment of Board Secretary

A motion was made by Frank Sullivan to appoint Deputy Chief Appraiser Ashley Bailey as board secretary, Stephanie Jones seconded the motion, motion carries, unanimously.

Approval of Agenda

Chief Appraiser Dana Burch requested a motion to approve the Agenda, motion was made by Stephanie Jones, Seconded by Frank Sullivan, motion carries, unanimously.

Minutes for December 10, 2020

Chief Appraiser Dana Burch requested a motion to approve the minutes from the December 10, 2020 scheduled Board of Assessors Meeting. Stephanie Jones made a motion to approve those minutes, Frank Sullivan seconded the motion, motion carries, unanimously.

Public/Guest Comments & Concerns

None

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Old Business

None

New Business

Motor Vehicle Appeals:

Three motor vehicle appeals were sent before the board for review. Following review, a motion was made by Frank Sullivan made a motion to accept the values as presented, Stephanie Jones seconded the motion, motion carries, unanimously.

Homestead Exemptions:

After review, Chief Appraiser Dana Burch requested a motion to approve the 294 homestead applications that were presented to the board, Stephanie Jones made the motion to approve the homestead applications, Frank Sullivan seconded the motion, motion carries, unanimously.

Four Disabled Veteran exemptions were presented to the board for approval. Frank Sullivan made a motion to approve the exemption applications. Stephanie Jones seconded the motion, motion carries, unanimously.

Personal Property:

Two personal property appeal waivers were presented to the board, after reviewing a motion was made by Stephanie Jones to approve the waivers, Frank Sullivan seconded the motion, motion carries, unanimously.

Real Property:

One Real Property 30 Day Notice was presented to the board for approval; a motion was requested by Chief Appraiser Dana Burch to approve the Real Property 30 Day Notice, Frank Sullivan made the motion to approve the notice, Stephanie Jones seconded the motion, motion carries, unanimously.

General Discussion:

During General Discussion and update was given on field work progress, as well as an update on the 2021 Ratio, no motion needed.

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Executive Session:

The board retired into Executive Session to discuss personnel issues.

Upon exiting executive session, it was determined that restructuring of some of the current job descriptions was needed for the overall improvement of the efficiency and accuracy of the office, no motion needed.

Set Next Meeting Date:

Chief Dana Burch presented the 2021 Board Meeting Schedule as follows for approval.

Feb- 2/18/2021, Mar-3/18/2021, Apr-4/15/2021, May-5/13/2021, Jun-6/17/2021, Jul-7/15/2021, Aug-8/19/2021, Sept-9/16/2021, Oct-10/14/2021, Nov-11/18/2021, Dec-12/16/2021, Jan-1/6/2022. Stephanie Jones made a motion to approve the calendar, Frank Sullivan seconded the motion, motion carries, unanimously.

Adjourn:

With no other business to come before the board, Frank Sullivan made a motion to adjourn the meeting, Lamar Ray seconded the motion, motion carries, unanimously. Meeting was adjourned at 11:21 a.m.

Minutes prepared by Ashley Bailey – Deputy Chief Appraiser – BOA Secretary

All documentation provided in meeting available upon request.

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Stephanie Jones



Chief Appraiser

Dana Burch
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Ashley Bailey

Approved On: February 18, 2021

By:

A handwritten signature in blue ink that reads "Dana Burch".

Dana Burch, Chief Appraiser

A handwritten signature in black ink that reads "Lamar Ray".

Lamar Ray, Member -Board of Assessors

A handwritten signature in black ink that reads "Frank Sullivan".

Frank Sullivan, Member-Board of Assessors

A handwritten signature in black ink that reads "Stephanie Jones".

Stephanie Jones, Member-Board of Assessors