

Gordon County Board of Assessors

Members

Lamar J. Ray, Chairman
Frank Sullivan
Jerry Barton



Chief Appraiser
Dana Burch

MINUTES FOR MAY 28, 2020 BOARD OF ASSESSORS MEETING:

The Gordon County Board of Assessors held a scheduled meeting on May 28, 2020 in the Conference room of the Gordon County Government Plaza. The meeting was called to order by Board Chairman Lamar Ray at 11:41 a.m.

Call to Order, Roll Call, Approval of Agenda

In attendance was Frank Sullivan (Assessor), Jerry Barton (Assessor), Lamar Ray (Assessor), Ashley Bailey (Senior Field Appraiser), and Dana Burch (Chief Appraiser).

Chairman Ray requested a motion to approve the Agenda, motion was made by Jerry Barton, Seconded by Frank Sullivan, motion carries, unanimously.

Public/Guest Comments & Concerns

The property owner of parcel 077-328 appeared before the board to discuss their application for exempt status. Both the property owner and Board of Assessors discussed their opinion on the approval or denial of the exemption status. It was determined that legal counsel would be needed. The Exemption Application was tabled until a meeting in which the county attorney could attend can be scheduled.

Minutes for April 16, 2020

Chairman Ray requested a motion to approve the minutes for April 16, 2020 Board of Assessors Meeting. Frank Sullivan made a motion to approve those minutes, Jerry Barton seconded the motion, motion carries, unanimously.

Minutes for April 24, 2020

Chairman Ray requested a motion to approve the minutes for April 24, 2020 Board of Assessors Meeting. Jerry Barton made a motion to approve those minutes, Frank Sullivan seconded the motion, motion carries, unanimously.

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Old Business

There was no Old Business to be discussed at this time

New Business:

Motor Vehicle Appeals:

Chairman Ray requested a motion to approve the eleven motor vehicle values as presented, Jerry Barton made the motion to approve the motor vehicle values as presented, Frank Sullivan seconded the motion, motion carries, unanimously.

Homestead Exemptions:

After review, Chairman Ray requested a motion to approve the 157 homestead applications, Jerry Barton made the motion to approve the homestead applications, Frank Sullivan seconded the motion, motion carries, unanimously.

Three disabled veteran exemptions were submitted for the board's approval. After review Frank Sullivan made a motion to approve the disabled veteran exemptions, Jerry Barton seconded the motion, motion carries unanimously.

After reviewing the application for exemption status for parcel CG33-098, Chairman Ray requested a motion to approve the exemption, Jerry Barton made the motion to approve the exemption, Frank Sullivan seconded the motion, motion carries, unanimously.

The exemption status for parcel 077-328 was discussed, after reviewing the application it was determined that legal counsel would be needed before a decision could be reached. The application was tabled and a meeting with the Board of Assessors and county attorney will be set for a later date.

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Personal Property:

A total of 64 Personal Property Freeport accounts were sent before the board for approval, Frank Sullivan made a motion to approve the Freeport accounts, Jerry Barton seconded the motion, motion carries unanimously.

One Personal Property account was sent before the board for denial of Freeport Application. Upon review a motion was requested by Chairman Ray to deny the Personal Property Freeport Application, Frank Sullivan made the motion, Jerry Barton seconded the motion, motion carries, unanimously.

One Amended Personal Property Return was given to the Board for review and approval. Jerry Barton made the motion to approve the amended Personal Property Return, Frank Sullivan seconded the motion, motion carries, unanimously.

Two Personal Property ACOs were presented to the board for approval; a motion was requested by Chairman Ray to approve the Personal Property ACO list, Frank Sullivan made the motion to approve the 2 ACOs, Jerry Barton seconded the motion, motion carries, unanimously.

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Real Property:

Sixty-Four Covenant Applications were presented to the board, upon review Chairman Ray requested a motion to approve the 64 applications, Jerry Barton made such motion, Frank Sullivan seconded the motion, motion carries, unanimously.

Thirteen Covenant Continuation Applications were presented to the board, upon review Chairman Ray requested a motion to approve the 13 applications, Jerry Barton made such motion, Frank Sullivan seconded the motion, motion carries, unanimously.

Four Covenant Applications under ten acres were presented to the board, upon review Chairman Ray requested a motion to approve the 4 applications, Jerry Barton made the motion, Frank Sullivan seconded the motion, motion carries, unanimously.

Two Covenant Applications were sent to the board for denial, upon review Chairman Ray requested a motion to deny the two applications, Jerry Barton made a motion to deny the two applications, Frank Sullivan seconded the motion, motion carries, unanimously.

One FLPA Continuation Application was sent to the Board for Approval, the application was reviewed and a motion was made by Frank Sullivan to approve the application, Jerry Barton Seconded the motion, motion carries unanimously.

25 Real Property ACOs were sent before the board for approval, Jerry Barton made the motion to approve the ACOs as presented, Frank Sullivan seconded the motion, motion carries, unanimously.

Policies:

An amended 2020 Appeal Procedure was presented to the board for review. Upon review Jerry Barton made a motion to approve the Amended Appeal Procedures, Frank Sullivan seconded the motion, motion carries, unanimously.

A new Social Distancing policy was written in regards to in office and field visit social distancing practices, after review Chairman Ray requested a motion to approve the new policy, Frank Sullivan made a motion to approve the Social Distancing Policy, Jerry Barton seconded the motion, motion carries, unanimously.

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Schedules:

A recommendation was given by Chief Appraiser Dana Burch to accept the updated CUVA and FLPA values provided by the state, Jerry Barton made a motion to accept the values as presented, Frank Sullivan seconded the motion, motion carries, unanimously

A final 2020 Ratio Update was presented by Chief Appraiser Dana Buch, after review Chairman Ray requested to approve the final 2020 Ratio, Frank Sullivan made the motion to approve the ratios, Jerry Barton seconded the motion, motion carries, unanimously

2020 Assessment Notices:

Chief Appraiser Burch presented a count of 26,526 Real Property and 2,383 Personal Property assessment notices to be mailed on June 8, 2020 with final day to appeal being July 23,2020.

Lamar Ray made a motion to approve the mailing of the 2020 assessment notices.

Frank Sullivan made a motion to approve the mailing of the 2020 assessment notices.

Jerry Barton made a motion to approve the mailing of the 2020 assessment notices.

Motion to approve the mailing of the 2020 Assessment Notices passes, unanimously.

General Discussion:

Field Work Report:

An update was provided to the Board of Assessors on the previous months field work production, no motion needed.

Budget:

The 2020-2021 Budget was presented to the Board by Chief Appraiser Burch, after review, a motion was made by Frank Sullivan to approve the budget with the suggestion of adding funding for an additional vehicle as well as map flyovers to the 2020-2021 budget, Jerry Barton seconded the motion, motion carries, unanimously.



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Executive Session:

The board retired into Executive Session to discuss personnel issues.

Upon exiting executive session, a motion was made by Jerry Barton for Chief Appraiser Burch to place a written reprimand for unsatisfactory standard of work to be placed in a staff members human resources file. Frank Sullivan seconded the motion, motion carries, unanimously.

Set Next Meeting Date:

Chairman Ray requested a motion to accept the date of June 11, 2020 and July 9, 2020 as the next meeting dates for the Gordon County Board of Assessors. Frank Sullivan made the motion to approve these dates, Jerry Barton seconded the motion, motion carries, unanimously.

Adjourn:

Jerry Barton made the motion with no further business to come before the board to adjourn the meeting, Frank Sullivan seconded the motion and the meeting was adjourned at 12:00 p.m.

Minutes prepared by Ashley Bailey

All documentation provided in meeting available upon request.

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Jerry Barton



Chief Appraiser
Dana Burch

Approved On: June 11th, 2020

By:

A handwritten signature in black ink, appearing to be "Lamar Ray", written over a horizontal line.

Lamar Ray, Chairman of Board of Assessors

A handwritten signature in blue ink, appearing to be "Frank Sullivan", written over a horizontal line.

Frank Sullivan, Member of Board of Assessors

A handwritten signature in black ink, appearing to be "Jerry Barton", written over a horizontal line.

Jerry Barton, Member of Board of Assessors

V. Public/Guest Comments & Concerns

VI. Old Business