

Gordon County, Georgia
Budget Amendment
7/21/2015

General Fund		
Revenue Sources:		
Hazard Mitigation Plan-Grant	100.334316	\$ 22,500.00
Use of Fund Balance		<u>7,500.00</u>
Total Revenue Sources		<u><u>\$ 30,000.00</u></u>
Expenditure:		
FEMA-Mitigation Plan	423.531132	<u><u>\$ 30,000.00</u></u>

**GORDON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JANUARY 6, 2015**

The Gordon County Board of Commissioners held their Regular Meeting on Tuesday, January 6, 2015, at 6:00 p.m. in the conference room of the Administration Building.

MEMBERS PRESENT

BECKY HOOD, CHAIRMAN
CHAD STEWARD, VICE CHAIRMAN
KEVIN CUNNINGHAM, COMMISSIONER
NORRIS SEXTON, COMMISSIONER
JEFF GAZAWAY, COMMISSIONER

OTHERS PRESENT

JOHN KING, COUNTY ADMINISTRATOR
JIM LEDBETTER, COUNTY ATTORNEY
ANNETTE BERRY, COUNTY CLERK
MEDIA
20 GUESTS

Attorney Ledbetter called the meeting to order and advised that he would lead the meeting until a Chairman is elected.

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation was led by Rev. John Allen. The pledge of allegiance was led by Ms. Savannah Cronnon, a Sonoraville eighth grade student.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR 2015-2016

Attorney Ledbetter advised that the first item on the agenda for tonight is the election of the Chairman and Vice Chairman for the term of 2015-2016. Attorney Ledbetter asked for a motion from the Board. Commissioner Sexton made a motion to keep Becky Hood as Chairman and Chad Steward as Vice Chairman. Commissioner Cunningham seconded the motion and all voted aye. Motion passed.

SPECIAL PRESENTATION AND INTRODUCTION OF NEW FIRE CHIEF

County Administrator King introduced Doug Ralston as the County's new Fire Chief, also with Chief Ralston was his wife Sandy. Administrator King commented that this is one of the most important life safety positions in the County and we are really proud to have Doug on Board. He has worked his way up through the ranks as a lieutenant, captain, and has served as Battalion Chief for several years and has done a terrific job. He has gotten a degree and taken a lot of training and had lots of opportunities to learn. He is extremely respected, not only by the firemen in that department, but by all the other offices and other agencies he will be working with. Please welcome Doug to our team.

EMPLOYEE RECOGNITION – Employees with Anniversary hire dates in January.

Commissioner Steward read the list of employees with anniversary hire dates in January. Commissioner Cunningham drew the name of Kathy Bunch with the Road Department as Employee of the Month of January.

APPROVAL OF MINUTES

Chairman Hood asked if there were any additions, omissions, or deletions to the Minutes for the Work Session December 16, 2014, and the Regular Meeting December 16, 2014. Commissioner Cunningham made a motion to approve the minutes. Commissioner Gazaway seconded the motion and all voted aye. Minutes approved.

ADMINISTRATOR'S REPORT

County Administrator King read the report into the record (copy attached).

COMMISSIONERS' REPORT

Commissioner Gazaway reminded everyone that he is participating in the Dancing with the Stars competition. Commissioner Steward advised that he and the County Administrator met with the Gordon County Schools superintendent, Susan Remillard and her financial director. Chairman Hood advised that the State of the County at the Chamber is coming up on February 27th.

CONSIDERATION OF UNFINISHED BUSINESSCONTRACT WITH CALHOUN COMMERCIAL CONSTRUCTION FOR THE REDBUD FIRE STATION

County Attorney Ledbetter advised that the contract has been finalized and it is ready to be presented to the Board for consideration of approval. This is a fixed sum contract in the amount of \$1,521,795, which includes a contingency of \$66,165 that would be returned to us if unused, and includes allowances. The contract will begin January 15 and will end August 15, 2015.

Commissioner Cunningham made a motion to approve the contract with Calhoun Commercial Construction and to allow the Chairman to execute the contract. Commissioner Steward seconded the motion and Commissioners Cunningham, Steward, Gazaway, and Sexton voted aye. Motion passed.

CONSIDERATION OF NEW BUSINESSGEORGIA EMERGENCY MANAGEMENT AGENCY GRANTEE-SUBGRANTEE AGREEMENT FOR A HAZARD MITIGATION ASSISTANCE AWARD TO MEET FEDERAL REQUIREMENTS OF THE DISASTER MITIGATION ACT OF 2000

Chairman Hood advised that this is the agreement for a hazard mitigation assistance grant to be used to meet federal requirements. County Administrator advised that the funds will be moved from the general fund over to the Emergency Management department.

Commissioner Gazaway made a motion to approve the agreement with the Georgia Emergency Management Agency. Commissioner Sexton seconded the motion and Commissioners Sexton, Gazaway, Steward, and Cunningham voted aye. Motion passed.

MALT BEVERAGE, WINE AND LIQUOR RENEWAL LICENSE APPLICATION FOR KWIK SERVE

Chairman Hood advised that this is a malt beverage, wine and liquor renewal license application for Kwik Serve for 2015. This application came to the Board late and was not included in the December 16, 2014 renewal list previously approved by the Board. All paperwork is in order.

Commissioner Gazaway made a motion to approve the renewal application for Kwik Serve. Commissioner Steward seconded the motion and Commissioners Gazaway and Steward voted aye. Commissioners Sexton and Cunningham opposed the motion. Chairman Hood voted with the motion. Motion passed.

**MALT BEVERAGE, WINE AND LIQUOR RENEWAL LICENSE APPLICATION FOR
HIGHWAY EXPRESS**

Chairman Hood advised that this is a malt beverage, wine and liquor renewal license application for Highway Express. This application came to the Board late and was not included in the December 16, 2014 renewal list previously approved by the Board. All paperwork is in order.

Commissioner Steward made a motion to approve the renewal application for Highway Express. Commissioner Gazaway seconded the motion and Commissioners Steward and Gazaway voted aye. Commissioners Sexton and Cunningham opposed the motion. Chairman Hood voted with the motion. Motion passed.

ADJOURNMENT

Commissioner Gazaway made a motion to adjourn the meeting. Commissioner Sexton seconded the motion and all voted aye. There being no further business, the meeting was adjourned at 6:30 p.m.

Annette Berry, County Clerk

Becky Hood, Chairman

Budget

In this section, with regard to the Scope of Work [Section I(B) above], please provide details of all costs in relation to this project. Reasonable cost estimates are essential. **Do not** include contingency costs in the budget. (See example below)

A. Labor

Description	Hours	Rate	Cost	Source
County Staff	200	\$25.00/hr.	\$5,000.00	County Budget

The budget includes \$5,000.00 for county staff to be utilized as part of the non-Federal share. The cost for the county staff was determined based upon an average salary for the staff anticipated to participate in the planning process multiplied by the estimated hours to oversee the process, research hazard histories, inventory building and infrastructure assets, identify goals and objectives and get the updated plan adopted and approved.

B. Fees Paid Include any other costs associated with the project, engineering, permits, inspections, etc.

Description of Task	Hours	Rate	Cost	Source
Contractor Fee	625	\$40.00/hr.	\$25,000.00	Grant

Total Estimated Project Cost: \$ 30,000.00

C. Funding Sources (round figures to the nearest dollar) The maximum FEMA share for HMGP projects is 75%. The other 25% can be made up of State and Local funds as well as in-kind services. HMGP funds may be packaged with other Federal funds, but other Federal funds (except for Federal funds which lose their Federal identity at the State level – such as CDBG, ARS, HOME) may not be used for the State or Local match.

Estimated FEMA Share	\$	<u>22,500.00</u>	<u>75</u>	% of Total
Non-Federal Share				
Estimated Local Share	\$	<u>7,500.00</u>	<u>25</u>	% of Total (Cash)
Estimated State Share	\$			% of Total (Cash)
Total Project Costs	\$	<u>30,000.00</u>	<u>100</u>	% of Total

**APPLICATION FOR GORDON COUNTY
FEDERAL ASSISTANCE**

OMB Approval No. 0348-0043

1. TYPE OF SUBMISSION		2. DATE SUBMITTED	Applicant Identifies
Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	Preapplication <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name: Gordon County		Organization Duns: 307012246	
Address (give city, county, State, and zip code): Gordon County EMA, 201 North Wall Street Gallou, GA 30701		Name and telephone number of person to be contacted on matters involving this application (give area code) Richard Cooper 678-493-1001	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 5 8 6 0 0 0 8 3 2		7. TYPE OF APPLICANT: (Enter appropriate letter in box) A. State Independent School Dist B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N. Other (Specify)	
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter (s) in box(es) A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify):			
		9. NAME OF FEDERAL AGENCY: Federal Emergency Management Agency	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:	

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01/21/2015 09:57 GORDON COUNTY BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	LINE DESCRIPTION	ACCOUNT DESCRIPTION	SRC JNL-DESC	ENTITY AMEND	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
2015 07	213	01/21/2015		BUA BD AMEND	1	3						
1	423	531132	EMERGENCY MANAGEMENT		FEMA-MITIGATION PLAN				01/21/2015	30,000.00	30,000.00	
100	.3920.423.00.531132.				BD AMENDMENT							
2	100	334316	GENERAL FUND		HAZARD MITIGATION PLAN-GRANT				01/21/2015	-22,500.00	-22,500.00	
100	.0000.000.00.334316.				BD AMENDMENT							
										7,500.00		Z

** JOURNAL TOTAL