



ACCG INSURANCE PROGRAMS

INTERLOCAL RISK MANAGEMENT AGENCY

[Property & Liability]

LIAISON APPOINTMENT FORM

(Designate a representative to seek legal assistance for personnel actions)

Member Name: GORDON COUNTY
(County / Authority)

The appointed ACCG – IRMA HR Helpline Liaison is:

Name: JAMES LEDBETTER

Title: COUNTY ATTORNEY

Mailing Address: 201 NORTH WALL STREET

City, State, ZIP: CALHOUN, GA. 30701

Phone #: 706-629-3795

Email Address: jledbetter@gordoncounty.org

County Chairman/Authority Director Signature

Date

All members of the ACCG - IRMA (Property & Liability) Insurance Program should complete this form. There is no additional charge for this service.

Send the signed document to accginsurance@accg.org by **February 12, 2016**.

An electronic copy of this document is available on accginsurance.org under Property & Liability.

Could a supervisor in your county take action that will later be regretted?

It happens all the time: Hasty terminations, poorly conceived corrective actions, failure to follow HR processes.

These are the supervisory missteps that bring lawsuits to local governments. In fact, HR-related legal claims and settlements have cost Georgia counties \$14 million in payouts in the last few years alone.*

That's why the ACCG Property & Liability Program has arranged for the professional law firm of O'Quinn & Cronin to provide counsel on HR matters to member counties and authorities. You can get advice (at no charge) from attorneys who specialize in representing local governments in Georgia on employment issues.

Here's how it works:

Appoint a single representative from your county office leadership as the designated liaison between your county and O'Quinn & Cronin. Complete the Liaison Appointment Form and scan/email it to accginsurance@accg.org.

Educate your supervisors. Use the print and digital materials provided by ACCG to inform anyone who manages employees that they should consider the legal implications of wrongful termination or corrective action before taking it.

Get a legal opinion. When one of your supervisors contacts your county liaison for advice – your liaison contacts O'Quinn & Cronin for counsel.

Stop litigation before it starts. Contact Ashley Abercrombie at ACCG (aabercrombie@accg.org, 404-589-7828) regarding questions.

*Amount pertains to counties insured by the ACCG Property and Liability Program.