



Gordon County
Government

Annette Berry <aberry@gordoncounty.org>

Frank Sullivan

1 message

Dana Burch <dburch@gordoncounty.org>

Wed, Jun 28, 2017 at 2:47 PM

To: Annette Berry <aberry@gordoncounty.org>, James Ledbetter <jledbetter@gordoncounty.org>

Can you please put the reappointment of Frank to BOA on your next commissioners meeting. His appointment is up June 30th but has said yes to be reappointed. Thanks so much, I will be available by email if needed and back in the office Monday. Thanks.

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Dana Burch
Chief Appraiser
Gordon County
Direct Line: 706-879-2257
Cell phone: 470-439-7376
Fax No.: 706-624-6494
email: dburch@gordoncounty.org

ASSESSOR APPOINTMENT RESOLUTION

WHEREAS, there is a vacancy on the Board of Assessors; and

WHEREAS, the law requires the County Commission must appoint a successor when a vacancy occurs; and

WHEREAS, the person appointed will serve a term of six years;

NOW, THEREFORE BE IT RESOLVED, the Gordon County Board of Commissioners appoints Frank Sullivan to the Gordon County Board of Tax Assessors with this term of office to begin on July 1, 2017 and expire on June 30, 2023.

ADOPTED this eleventh day of July, 2017.

GORDON COUNTY BOARD OF COMMISSIONERS

Signature of Becky Hood, Chairman

ATTEST:

Signature of Annette Barry, County Clerk

Assessor Appointment Affidavit

This affidavit is to inform the Georgia Department of Revenue that the Assessor named below meets the education, age and residence requirements to serve on the board.

I William Frank Sullivan reside in Gordon County.
Name of Assessor being appointed Name of county Assessor lives in

I am at least 21 years of age and hold a high school diploma or its equivalent.

X William Frank Sullivan
Signature of Assessor being appointed



State of Georgia
Department of Revenue
Local Government Services
Division

Information
Memorandum

To:

County Board of Assessor members

From: Kim Oliver, Georgia Certification Program Coordinator

Re: 'Certificate' issued by the Revenue Commissioner to Board of Assessor members

Pursuant to O.C.G.A. 48-5-291 and DOR regulation 560-11-2-.31, please provide the following information for all current members of your county board of assessors so that the Revenue Commissioner may determine each member's qualification for the purpose of issuing a 'Certificate' of eligibility:

1. Signed Statement affirming such assessor has met the following requirements:
 - a. No individual shall serve as a member of the county board of assessors who is less than **21 years of age**.
 - b. No individual shall serve as a member of the county board of assessors who fails to make his or her **residence within the county** within six months after taking the oath of office as a member of the board.
 - c. No individual shall serve as a member of the county board of assessors who does not hold a **high school diploma or its equivalent**.
2. Copy of the Signed Oath of Office for each member of board of assessors as administered by the appropriate county officer.
3. Copy of the Governing Authority Resolution appointing such individual to the board of assessors and setting the current term of office. Resolution must show assessor's current term start date and end date.

It is helpful if your documents and information are scanned and emailed to kim.oliver@dor.ga.gov.

If you need further assistance, please contact me at 404-724-7044.

Certificate #: 2013-064-01

CERTIFICATE OF ELIGIBILITY

Gordon County Board of Assessor Member

William Frank Sullivan

The above named individual has submitted the required oath of office and proof of high school education and has otherwise met the requirements listed below pursuant to O.C.G.A. 48-5-291 and therefore shall be eligible to serve as a member of the county board of assessors:

- (1) Is age 21 or older;
- (2) Resides within the county of service;
- (3) Holds a high school diploma or equivalent;
- (4) Has completed 40 hours of training within 180 days of appointment;
- (5) Has been issued this certificate by the Revenue Commissioner; and
- (6) Has successfully completed 40 hours of continuing education for each two calendar years of tenure.

This certificate shall be posted in a prominent location readily viewable by the public in the office of the board of tax assessors and may be revoked for a direct and clear violation of state law and regulations governing the duties and responsibilities of the board of tax assessors.

Douglas W. ...

State of Georgia Commissioner of Revenue

Date: September 30, 2013

Certification Dates (O.C.G.A. 48-5-291.295)

From : 08-16-2011

To : 06-30-2017

