

**GORDON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES  
NOVEMBER 7, 2017**

The Gordon County Board of Commissioners held a Work Session Tuesday, November 7, 2017 at 5:00 p.m. in the main courtroom of the Gordon County Courthouse.

**MEMBERS PRESENT**

**BECKY HOOD, CHAIRMAN  
CHAD STEWARD, VICE CHAIRMAN  
NORRIS SEXTON, COMMISSIONER  
KEVIN CUNNINGHAM, COMMISSIONER  
BUD OWENS, COMMISSIONER**

**OTHERS PRESENT**

**JIM LEDBETTER, COUNTY ATTORNEY  
ANNETTE BERRY, COUNTY CLERK  
MEDIA  
66 GUESTS**

Chairman Hood called the meeting to order.

County Administrator/Attorney Ledbetter discussed with the Board each item on the Agenda for the Regular Meeting. No items were added or deleted from the agenda. One item on the agenda that Commissioner Owens asked about was the Prevent Child Abuse's use of the mental health building. Commissioner Owens asked what services that Prevent Child Abuse offered that fulfilled the requirement for mental health necessary for this facility that is still under the grant requirements. Ms. Roberta Charbonneau spoke to the Board and gave Commissioner the information relating mental health services available from Prevent Child Abuse.

County Administrator/Attorney presented the 2016-2017 Year End Report to the Board.

Chairman Hood advised that the Board would adjourn now in order for the Board members to personally meet with the students from Gordon County Youth Leadership Class.

Commissioner Sexton made a motion to adjourn the Work Session. Commissioner Owens seconded the motion and all voted aye.

There being no further business, the Work Session adjourned at 5:15 p.m.

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**Chad Steward, Vice Chairman**

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**Annette Berry, County Clerk**

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**GORDON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
NOVEMBER 7, 2017**

The Gordon County Board of Commissioners held their Regular Meeting on Tuesday, November 7, 2017, at 6:00 p.m. in the main courtroom of the Administration Building.

**MEMBERS PRESENT**

**BECKY HOOD, CHAIRMAN  
CHAD STEWARD, VICE CHAIRMAN  
KEVIN CUNNINGHAM, COMMISSIONER  
NORRIS SEXTON, COMMISSIONER  
BUD OWENS, COMMISSIONER**

**OTHERS PRESENT**

**JIM LEDBETTER, COUNTY ATTORNEY  
ANNETTE BERRY, COUNTY CLERK  
MEDIA  
65 GUESTS**

Chairman Hood called the meeting to order.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation was led by Rev. John Allen. The pledge of allegiance was led by Youth Leadership student John Graves.

**SPECIAL GUESTS**

The Youth Leadership class was in attendance and Chairman Hood asked each student to introduce themselves and tell what school they attend. The Board members introduced themselves and told a little about themselves and Chairman Hood gave the students a chance to ask the Board members questions.

**EMPLOYEE RECOGNITION - Employees with Anniversary Hire Dates in November**

Commissioner Sexton read the list of employees with anniversary hire dates in November and Commissioner Owens drew the name of Dottie Payne as Employee of the Month.

**APPROVAL OF MINUTES**

Chairman Hood asked if there are any additions, omissions, or deletions to the Minutes for the Work Session October 17, 2017, and the Regular Meeting October 17, 2017. Commissioner Cunningham made a motion to approve the minutes. Commissioner Sexton seconded the motion and Commissioners Cunningham, Steward, Sexton, and Owens voted aye. Motion approved.

**ADMINISTRATOR'S REPORT**

County Administrator Ledbetter read the report into the record (copy attached).

**COMMISSIONERS' REPORT**

None

**CONSIDERATION OF UNFINISHED BUSINESS**

None

**CONSIDERATION OF NEW BUSINESS****RE-APPOINTMENT OF DR. DEVIN HANDLEY TO THE GORDON COUNTY BOARD OF HEALTH FOR A SIX-YEAR TERM ENDING DECEMBER 31, 2023**

Chairman Hood advised that this is a recommendation from the Gordon County Board of Health for the re-appointment of Dr. Devin Handley for a six-year term ending December 31, 2023.

Commissioner Sexton made a motion to approve the re-appointment of Dr. Devin Handley to the Gordon County Board of Health. Commissioner Steward seconded the motion and Commissioners Steward, Owens, Cunningham, and Sexton voted aye. Motion approved.

**CONSIDERATION OF APPROVAL OF RFP'S FOR AGREEMENTS FOR DEBRIS REMOVAL AND DISASTER SERVICES**

County Administrator/Attorney Ledbetter advised that the county solicited for RFP's for vendors to provide disaster assistance and debris removal in the event of a natural or manmade disaster. FEMA recommends that counties enter into a pre-event contract for disaster help which would allow the county to secure a greater percentage reimbursement from FEMA. The county can also lock in prices for three years. The staff recommendation is to contract with Ceres Environmental and Crowder Gulf as the most responsive vendors.

Commissioner Owens made a motion to approve Ceres Environmental and Crowder Gulf to contract with for debris removal and disaster services. . Commissioner Cunningham seconded the motion and Commissioners Owens, Cunningham, Steward and Sexton voted aye. Motion passed.

**DECLARATION OF SURPLUS PROPERTY FOR THE SHERIFF'S DEPARTMENT FOR A 2004 CHEVROLET TAHOE VIN#16911 AND A 2006 NISSAN ALTIMA VIN#27212**

Chairman Hood advised that this is a declaration of surplus property for the Sheriff's Department for two vehicles, a 2004 Chevrolet Tahoe and a 2006 Altima.

Commissioner Sexton made a motion to approve the declaration of surplus property for the Sheriff's Department for two vehicles. Commissioner Steward seconded the motion and Commissioners Steward, Owens, Cunningham, and Sexton voted aye. Motion passed.

**CONTRACT EXTENSION WITH THE PROSECUTING ATTORNEYS' COUNCIL OF GEORGIA FOR PERSONNEL**

County Administrator/Attorney Ledbetter advised that this is a contract extension with the Prosecuting Attorneys' Council of Georgia for 2018 state paid and county reimbursed allowable expenditures. This is where the county is basically hiring prosecuting attorneys to assist our District Attorney.

Commissioner Owens made a motion to approve the contract with the Prosecuting Attorneys' Council of Georgia. Commissioner Cunningham seconded the motion and Commissioners Cunningham, Owens, Sexton and Steward voted aye. Motion passed.

**CONTRACT WITH GEORGIA D.O.T. FOR SECTION 5311 FUNDS FOR TRANSIT OPERATING & CAPITAL ASSISTANCE PROGRAM**

Chairman Hood advised that this is a contract with the Georgia D.O.T. for the Section 5311 Transit Program for funds to operate and for capital assistance with that program.

Commissioner Cunningham made a motion to approve the contract with the Georgia D.O.T. Commissioner Steward seconded the motion and Commissioner Cunningham, Steward, Owens, and Sexton voted aye. Motion passed.

**BUDGET AMENDMENT TO TRANSFER \$1,090.00 TO GEORGE CHAMBERS FOR LAWN CARE SERVICES**

Chairman Hood advised that this is a budget amendment to transfer \$1,090.00 to the George Chambers for lawn care services.

Commissioner Owens made a motion to approve the budget amendment. Commissioner Steward seconded the motion and Commissioners Owens, Steward, Sexton, and Cunningham voted aye. Motion passed.

**BUDGET AMENDMENT FOR EMPLOYEE APPRECIATION CHECK**

Chairman Hood advised that this is a budget amendment to fund the employee appreciation checks.

Commissioner Steward made a motion to approve the budget amendment for employee appreciation checks. Commissioner Owens seconded the motion and Commissioners Steward, Owens, Cunningham, and Sexton voted aye. Motion passed.

**BUDGET AMENDMENT FOR THE SHERIFF'S DEPARTMENT FROM FINES & FORFEITURES FOR OPERATIONAL SUPPLIES**

Chairman Hood advised that this is for a budget amendment for the Sheriff's Department from fines and forfeitures for operational supplies. County Administrator/Attorney Ledbetter explained that this is a budget amendment for funds collected by the Sheriff's Department and a budget amendment is require to turn the money over to the Sheriff's Department to allow the Sheriff's Department to spend the money for operational supplies.

Commissioner Sexton made a motion to approve the budget amendment for the Sheriff's Department. Commissioner Cunningham seconded the motion and Commissioners Sexton, Cunningham, Steward, and Owens voted aye. Motion passed.

**2018 BOARD OF COMMISSIONERS MEETING SCHEDULE**

Chairman Hood advised that this is the 2018 Board of Commissioners meeting schedule with four dates being changed to accommodate families with school aged children who will be on break with their families during those dates that would be a regular scheduled meeting times of first and third Tuesday of each month.

Commissioner Owens made a motion to approve the 2018 Board of Commissioners Meeting Schedule with four dates amended from the usual first and third Tuesday of each month. Commissioner Steward seconded the motion and Commissioners Owens, Steward, Cunningham, and Sexton voted aye. Motion passed.

**RFP AWARD TO PREVENT CHILD ABUSE FOR LEASE AND USE OF MENTAL HEALTH BUILDING AND APPROVAL TO DRAFT A LEASE**

Chairman Hood advised the Board that this is an RFP award for lease and Use of the mental health building, the recommendation is to award Gordon County Prevent Child Abuse the use of the building and to approve drafting a lease.

Commissioner Cunningham made a motion to approve the RFP award to Prevent Child Abuse. Commissioner Steward seconded the motion and Commissioners Cunningham, Steward, Owens, and Sexton voted aye. Motion passed.

**MEMORANDUM OF UNDERSTANDING WITH CITY OF CALHOUN FOR GEORGIA DNR TRAIL GRANT PROGRAM**

Chairman Hood advised the Board that this is for Board consideration of a memorandum of understanding with the City of Calhoun for the Georgia DNR Trail Grant program.

Commissioner Owens made a motion to approve the Memorandum of Understanding. Commissioner Sexton seconded the motion and Commissioners Owens, Sexton, Steward, and Cunningham voted aye. Motion passed.

**EXECUTIVE SESSION FOR PERSONNEL**

Commissioner Sexton made a motion to go into Executive Session for Personnel. Commissioner Steward seconded the motion and Commissioners Owens, Sexton, Steward, and Cunningham voted aye. Executive Session started at 6:45 p.m.

Commissioner Sexton made a motion to close the Executive Session and go back into the Regular Meeting. Commissioner Steward seconded the motion and all voted aye.

**ADJOURNMENT**

Commissioner Sexton made a motion to adjourn the meeting. Commissioner Owens seconded the motion and all voted aye. There being no further business, the meeting was adjourned at 7:05 p.m.

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Annette Berry, County Clerk

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Becky Hood, Chairman