

**GORDON COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
JUNE 4, 2019**

The Gordon County Board of Commissioners held a Work Session Tuesday, June 4, 2019, at 5:30 p.m. in the conference room of the Administration Building.

MEMBERS PRESENT

**BECKY HOOD, CHAIRMAN
CHAD STEWARD, COMMISSIONER
NORRIS SEXTON, COMMISSIONER
M. L. BUD OWENS, COMMISSIONER
KEVIN CUNNINGHAM, COMMISSIONER**

OTHERS PRESENT

**JIM LEDBETTER, COUNTY ADMINISTRATOR
ANNETTE BERRY, COUNTY CLERK
MEDIA
APPROXIMATELY 15 GUESTS**

Chairman Hood called the meeting to order.

County Administrator went over the Regular Meeting Agenda items for the Board Members.

Mr. Thomas Caylor of 528 Beamer Bottom Road came before the Board to speak about getting some work done on his road. Mr. Caylor advised that he had been promised the County would fix his road for the last 10 years and he is still waiting on that to be done. Mr. Ledbetter advised Mr. Caylor that the County's Public Works Department was in fact working on Beamer Bottom Road as of today. Mr. Steve Paris, Director of Public Works was in attendance and gave an update on the County's current work and future plans of work for Beamer Bottom Road. He advised that his crew had been on the road as of today to do some patching and that the road is scheduled for more work this summer. Mr. Caylor asked for a specific date for future work and Mr. Paris advised that he could not give a specific date, but that the road is on the list for future work to be done.

Commissioner Steward made a motion to adjourn the Work Session. Commissioner Sexton seconded the motion and all voted aye.

There being no further business, the Work Session adjourned at 5:52 p.m.

Annette Berry, County Clerk

Becky Hood, Chairman

**GORDON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JUNE 4, 2019**

The Gordon County Board of Commissioners held their Regular Meeting on June 4, 2019 beginning at 6:00 p.m. in the conference room of the Administration Building.

MEMBERS PRESENT

**BECKY HOOD, CHAIRMAN
CHAD STEWARD, VICE CHAIRMAN
NORRIS SEXTON, COMMISSIONER
M. L. BUD OWENS, COMMISSIONER
KEVIN CUNNINGHAM, COMMISSIONER**

OTHERS PRESENT

**JIM LEDBETTER, COUNTY ADMIN.
ANNETTE BERRY, COUNTY CLERK
MEDIA
APPROXIMATELY 20 GUESTS**

Chairman Hood called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation was led by Commissioner Owens. The pledge of allegiance was led by Chairman Hood.

SPECIAL PRESENTATION – Proclamation for Donna McEntyre

Commissioner Owens asked Ms. McEntyre to come forward and he read and presented the Proclamation for Donna McEntyre recognizing her service as a member of the Gordon County Development Authority and other capacities of her voluntary service for Gordon County.

PUBLIC HEARING FOR FY2019-2020 GORDON COUNTY BUDGET

Chairman Hood asked for a motion to open the public hearing for the County Budget. Commissioner Owens made a motion to open the public hearing. Commissioner Sexton seconded the motion and Commissioners Owens, Sexton, Steward, and Cunningham voted aye.

Administrator Ledbetter announced the rules for public participation for the public hearing and advised that one person had signed up to speak. Administrator Ledbetter called on Laura Dobson to appear before the Board. Ms. Dobson spoke about the budget for the Animal Control Department and listed several areas suggesting improvements and covered some points that she had concerns with at the Animal Control Department.

Administrator Ledbetter spoke to some of the points that Ms. Dobson had mentioned and corrected the statements made concerning the budget for the 2019/2020 fiscal year as compared to the 2018/2019 fiscal year budget for that county department.

No one else signed up to speak on the budget. Chairman Hood asked for a motion to adjourn the public hearing. Commissioner Steward made a motion to close the public hearing. Commissioner Owens seconded the motion and Commissioners Steward, Owens, Cunningham, and Sexton voted aye. Motion passed.

EMPLOYEE RECOGNITION – Employees with anniversary hire dates in June

Commissioner Steward read the list of employees with anniversary dates in June. Commissioner Cunningham drew the name of Melody Lee with the Probate Court as Employee of the Month for June.

APPROVAL OF MINUTES

Chairman Hood asked if there are any additions, omissions, or deletions to the Minutes for the Work Session May 21, 2019, and the Regular Meeting May 21, 2019. Commissioner Sexton made a motion to approve the Minutes. Commissioner Steward seconded the motion and Commissioners Owens, Steward, Sexton, and Cunningham voted aye. Motion passed.

ADMINISTRATOR'S REPORT

Administrator's Report attached.

COMMISSIONERS' REPORT

None

CONSIDERATION OF UNFINISHED BUSINESS

None

CONSIDERATION OF NEW BUSINESS**RENTAL AGREEMENT WITH STATE PROPERTIES COMMISSION FOR 1166 LOVERS LANE EXTENDING FOR ANOTHER 12-MONTH TERM BEGINNING 7/1/2019 TO 6/30/2020**

Administrator Ledbetter advised the Board that this is a rental agreement with State Properties Commission. They wish to extend the agreement for another year. This is for the old Georgia State Patrol Building that houses the SKRT. The payment is \$1 per year.

Commissioner Owens made a motion to approve the one year extension of the agreement with the State Properties Commission for 1166 Lovers Lane. Commissioner Sexton seconded the motion and Commissioners Owens, Sexton, Steward, and Cunningham voted aye. Motion passed.

RENTAL AGREEMENT WITH STATE PROPERTIES COMMISSION FOR 619 MAULDIN ROAD EXTENDING ANOTHER 12-MONTH TERM BEGINNING 1/1/2020 TO 12/31/2020

Administrator Ledbetter advised that this is a rental agreement with State Properties Commission. They wish to extend the agreement for another year. This is for the DEFACS building and those lease payments are \$25,000 a month which is linked to bond payments for the construction of the building.

Commissioner Steward made a motion to approve the one-year extension of the agreement with the State Properties Commission for 619 Mauldin Road. Commissioner Cunningham seconded the motion and Commissioners Steward, Cunningham, Owens, and Sexton voted aye. Motion passed.

TWO RE-APPOINTMENTS TO THE DEPARTMENT OF FAMILY AND CHILDREN SERVICES BOARD FOR A FIVE-YEAR TERM ENDING 5/30/2024 FOR DIANE KIRBY AND FOR A FIVE-YEAR TERM ENDING 6/30/2024 FOR ALLEN BOWEN

Administrator Ledbetter advised that this is for two re-appointments to the Department of Family and Children Services for five-year terms, one for Diane Kirby for a term ending 5/30/2024 and one for Allen Bowen for a term ending 6/30/2024.

Commissioner Owens made a motion to approve the two re-appointments, one for Diane Kirby and another for Allen Bowen to the Department of Family and Children Services Board. Commissioner Sexton seconded the motion and Commissioners Owens, Sexton, Steward, and Cunningham voted aye. Motion passed.

CLIENT SERVICES AGREEMENT WITH 2WORK STAFFING EFFECTIVE JULY 1, 2019

Administrator Ledbetter advised that this is a client services agreement with 2Work Staffing for temporary staffing services. Gordon County put this out for bid and we had two bidder, one of which had language in their agreement that was not acceptable.

Commissioner Sexton made a motion to approve the Client Services Agreement with 2Work Staffing for temporary staffing. Commissioner Steward seconded the motion and Commissioners Sexton, Steward, Owens, and Cunningham voted aye. Motion passed.

2020 CENSUS PARTNERSHIP RESOLUTION

Administrator Ledbetter advised that next year is a census year and this resolution is to get the word out in order to get everybody counted. Grants and State and federal money to Gordon County depend on the census count.

Commissioner Cunningham made a motion to approve the census partnership resolution. Commissioner Owens seconded the motion and Commissioners Cunningham, Owens, Steward, and Sexton voted aye. Motion passed.

2020 CENSUS RESOLUTION TO ESTABLISH COMPLETE COUNT COMMITTEE

Administrator Ledbetter advised that this resolution establishes a complete count committee for the 2020 census.

Commissioner Cunningham made a motion to approve the census resolution establishing the Complete Count Committee. Commissioner Owens seconded the motion and Commissioners Cunningham, Owens, Steward, and Sexton voted aye. Motion passed.

CONTRACT WITH MONSIDO, INC. FOR WEBSITE QUALITY ASSURANCE, SEARCH ENGINE OPTIMIZATION, AND WEB GOVERNANCE

Administrator Ledbetter explained that this is a contract with Monsido for website quality assurance. This is for ADA accessibility to our website so that people who are challenged can get information off our website. They will identify, for Gordon County, those areas that need to be fixed.

Commissioner Sexton made a motion to approve the contract with Monsido for \$3,200 for one year. Commissioner Owens seconded the motion and Commissioners Sexton, Owens, Steward, and Cunningham voted aye. Motion passed.

CONSIDERATION OF 2019-2020 PROPOSED PAVING LIST

Administrator Ledbetter advised that this is the proposed paving list for 2019-2020 paving. The Public Works Department goes around the county and tries to include some help in all areas of the county. Some of the projects have already been started.

Commissioner Owens made a motion to approve the 2019-2020 proposed paving list. Commissioner Steward seconded the motion and Commissioners Owens, Steward, Cunningham, and Sexton voted aye. Motion passed.

CIGNA HEALTH CARE RENEWAL

Administrator Ledbetter advised that this is the employee health care renewal. Gordon County is not raising the reimbursements and not changing the terms of coverage for the employees. We are increasing the amount of reserve funds that we have to put aside; this is due to health care claims that have gone up. The estimate for next year is that we have to increase reserves by \$806,000.

Commissioner Steward made a motion to approve the Cigna Health Care renewal. Commissioner Cunningham seconded the motion and Commissioners Steward, Cunningham, Sexton, and Owens voted aye. Motion passed.

CONSIDERATION OF PROPOSED SETTLEMENT ON ASSESSMENTS OF TAX FOR PARCEL #066-0081

Administrator Ledbetter explained that this is for consideration of a proposed settlement on tax assessments. The taxpayer has been trying to get this resolved for a long time. The parcel is 24.25 acres and we had it on our records as 44.85 acre, so we overcharged tax on that parcel and that parcel became delinquent. If we washed out the penalties and interest that would be owed versus the amount that we overcharged, it's a wash. No money changes hands, we declare that this account is even, and we assess it appropriately going forward.

Commissioner Owens made a motion to approve the proposed settlement of tax assessments on this parcel. Commissioner Cunningham seconded the motion and Commissioners Owens, Cunningham, Sexton, and Steward voted aye. Motion passed.

CIVIL SOUTH ENGINEERING SERVICES ON DOE LANE

Administrator Ledbetter advised that in Plantation Place several of the roads are on the paving list. The Board has heard the pleas from the public to do something about the flooding at Doe Lane that happened over the winter. This agenda item is to engage Civil South Engineering to design the remedy to Doe Lane. Raising the road so that it will be above flood stage and may involve that we have to taper into some yards. The surveying and engineering will be \$15,500.

Commissioner Cunningham made a motion to approve Civil South Engineering's proposal for design and engineering services on Doe Lane. Commissioner Steward seconded the motion and Commissioners Cunningham, Steward, Sexton, and Owens voted aye. Motion passed.

ADJOURNMENT

Commissioner Cunningham made a motion to adjourn the Regular Meeting. Commissioner Steward seconded the motion and all voted aye.

There being no further business, the meeting was adjourned at 6:23 p.m.

Annette Berry, County Clerk

Becky Hood, Chairman