

**GORDON COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
FEBRUARY 4, 2020**

The Gordon County Board of Commissioners held a Work Session Tuesday, February 4, 2020 at 5:45 p.m. in the conference room of the Administration Building.

MEMBERS PRESENT

**BECKY HOOD, CHAIRMAN
CHAD STEWARD, COMMISSIONER
NORRIS SEXTON, COMMISSIONER
M. L. BUD OWENS, COMMISSIONER
KEVIN CUNNINGHAM, COMMISSIONER**

OTHERS PRESENT

**JIM LEDBETTER, COUNTY ADMINISTRATOR
ANNETTE BERRY, CLERK
MEDIA
APPROXIMATELY 12 GUESTS**

Chairman Hood called the meeting to order.

County Administrator Ledbetter discussed the agenda items listed on the Regular Meeting Agenda for the Board Members. One item was added to the agenda for the Contract with Momon Construction on the pavilion and site work at the Gordon County Recreation.

Mrs. Shea Hicks, Chairperson for the Board of Election and Voter Registration, came before the Board to advise the Board of Commissioners about several issues regarding this election year and the new State mandated equipment that is arriving shortly in Gordon County. The equipment is requiring more space and storage that must be under the election Superintendent's supervision, thus requiring the office to move to a larger space. Administrator Ledbetter advised the Commissioners that this new equipment requires about 3,000 sq. ft. of space. The County has space available in the Courthouse annex building on the first floor. This space has been designated as a SPLOST renovation project that will be undertaken the first of 2021 and until then could be available for a temporary solution for space for the Board of Elections to get us through the 2020 Presidential election. This would save the County several thousands of dollars and this would give the County time to plan for a permanent space solution for this department. This space meets the requirements of storage, security and electrical for the new election equipment, and early voting. There was a consensus of the Board members to allow the Administrator to arrange for use of the available space for the Board of Elections and Voter Registration.

Commissioner Cunningham made a motion to adjourn the Work Session. Commissioner Sexton seconded the motion and all voted aye.

There being no further business, the Work Session adjourned at 6:06 p.m.

Annette Berry, County Clerk

Becky Hood, Chairman

**GORDON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
FEBRUARY 4, 2020**

The Gordon County Board of Commissioners held their Regular Meeting on February 4, 2020 beginning at 6:00 p.m. in the conference room of the Administration Building.

MEMBERS PRESENT

**BECKY HOOD, CHAIRMAN
CHAD STEWARD, VICE-CHAIRMAN
NORRIS SEXTON, COMMISSIONER
M. L. BUD OWENS, COMMISSIONER
KEVIN CUNNINGHAM, COMMISSIONER**

OTHERS PRESENT

**JIM LEDBETTER, COUNTY ADMIN.
ANNETTE BERRY, COUNTY CLERK
MEDIA
APPROXIMATELY 10 GUESTS**

Chairman Hood called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation was led by Commissioner Owens. The pledge of allegiance was led by Chairman Hood.

APPROVAL OF MINUTES

Chairman Hood asked if there are any additions, omissions, or deletions to the Minutes for the Work Session January 21, 2020, and the Regular Meeting January 21, 2020. Commissioner Sexton made a motion to approve the Minutes. Commissioner Owens seconded the motion and Commissioners Owens, Steward, Sexton, and Cunningham voted aye. Motion passed.

ADMINISTRATOR'S REPORT

Administrator Ledbetter read the report. (Copy attached)

COMMISSIONERS' REPORT

Commissioner Owens commented that he attended the EMS Region One Council meeting, the Gordon 25, Development Authority meeting, and met with Shea and Jim regarding the space needs, and the Walmart Health grand opening for the medical clinic. Chairman Hood attended the ribbon cutting and opening of the Walmart Health Clinic.

CONSIDERATION OF UNFINISHED BUSINESS

None

CONSIDERATION OF NEW BUSINESS

DECLARATION OF SURPLUS PROPERTY FOR THE SHERIFF'S DEPARTMENT FOR A 2006 KAWASAKI ZX636 MOTORCYCLE

Administrator Ledbetter advised that this is a request from the Sheriff's Department for a declaration of surplus property for a 2006 Kawasaki ZX636 motorcycle.

Commissioner Cunningham made a motion to approve the declaration of surplus property for the Sheriff's Department. Commissioner Steward seconded the motion and Commissioners

Steward, Cunningham, Owens, and Sexton voted aye. Motion passed.

ORDINANCE AMENDMENT FOR FIRE PROTECTION ORDINANCE – FIRST READING

Administrator Ledbetter read the amendment to the Fire Protection Ordinance requested by the Fire Department for the one change of the size of one pumper hose connection on the fire hydrants. Administrator Ledbetter advised that this is the first reading of the amendment and there will be a second reading at the February 25, 2020 meeting where it will be presented to the Board for consideration of approval.

ORDINANCE AMENDMENT FOR LICENSES AND BUSINESS REGULATIONS FOR RECORD OF TRANSACTIONS OF PAWNBROKERS – FIRST READING

County Administrator Ledbetter read the amendment to the ordinance for Licenses and Business Regulations for Records of Transactions of Pawnbrokers. Administrator Ledbetter advised the Board that this is a request from the Sheriff's Office changing the reading in the ordinance from the Chief of Police to the Sheriff's Office. This is the first reading of the amendment and there will be a second reading at the February 25, 2020 meeting where it will be presented to the Board for consideration of approval.

BID AWARD FOR DESIGN AND CONSTRUCTION OF A SPLASH PAD AT SONORAVILLE PARKS AND RECREATION

Administrator Ledbetter advised that this is a Bid Award for the design and construction of the splash pad at the Sonoraville Parks and Recreation. We have this in two parts; the splash pad is a request for proposal. The recommended proposal is from Great Southern Recreation in the amount of \$148,500 as the low bidder; with the additional contingency, it will be \$163,350. This is all paid for with 2018 SPLOST proceeds and comes in under the SPLOST amount.

Commissioner Steward made a motion to approve the bid award of Great Southern Recreation as the lowest responsive bid. Commissioner Cunningham seconded the motion and Commissioners Steward, Cunningham, Owens, and Sexton voted aye. Motion passed.

BID AWARD FOR THE CONSTRUCTION OF A PAVILION AT SONORAVILLE PARKS AND RECREATION

Administrator Ledbetter advised that this is the bid award for the construction of the pavilion at the Sonoraville Parks and Recreation and preparation of the ground for the splash pad. All bids received were over budget; the low bid was Momon Construction. Staff had a meeting with Momon which resulted in some value engineering and a lowering of the price down from \$294,192 to just under the budget amount of \$247,986, including a 10% contingency. These changes do not compromise the project. Staff recommends the Momon Construction bid including the changes.

Commissioner Owens made a motion to approve the bid award of Momon Construction in an amount not to exceed-\$247,986 to include the contingency. Commissioner Sexton seconded the

motion and Commissioners Owens, Sexton, Steward, and Cunningham voted aye. Motion passed

CHANGE ORDER FOR HEALTH DEPARTMENT FACILITY FOR DELETION OF \$32,000 FOR SECURITY CAMERAS AND ACCESS CONTROL

Administrator Ledbetter advised the Board that this is a change order for the Health Department for deletion of allowance of \$32,000 for the security cameras and access control. The access control and security cameras bid is \$32,000, we think we can do that for \$10,041. We have to extend an electrical line to get to a transformer – that's \$2,500, and the monument sign had been taken out of the project to save money, the project price came in so that the sign can go back in, we're looking to be responsible for \$4,396, the conduit to the monument sign, so the net change order is a negative \$13,729.

Commissioner Cunningham made a motion to approve the changed order for the Health Department Facility for deletion of security cameras and access control. Commissioner Steward seconded the motion and Commissioners Cunningham, Steward, Sexton, and Owens voted aye. Motion passed.

CHANGE ORDER FOR HEALTH DEPARTMENT FACILITY FOR ADDING AIR DRYERS TO BE PAID FOR BY THE HEALTH DEPARTMENT

Administrator Ledbetter advised the Board that this is a change order for the Health Department of \$2,946.95 for adding air dryers which are going to be paid for by the Health Department.

Commissioner Steward made a motion to approve the change order for the Health Department Facility for adding air dryers. Commissioner Cunningham seconded the motion and Commissioners Steward, Cunningham, Sexton, and Owens voted aye. Motion passed.

CONTRACT WITH MOMON CONSTRUCTION FOR PAVILION

Administrator Ledbetter advised the Board that this is a contract with Momon Construction for the construction of the Pavilion at the Sonoraville Parks and Recreation and the preparation for the site work for the splash pad. In the contract, the time to complete this project is 150 days, so this will not get the project done by Memorial Day, 150 days gets it done by July 4th.

Commissioner Owens made a motion to approve the contract with Momon Construction for the construction of the pavilion at the Sonoraville Parks and Recreation not to exceed \$247,986 and approve the Chairman to sign on behalf of the Board. Commissioner Sexton seconded the motion and Commissioners Owens, Sexton, Cunningham, and Steward voted aye. Motion passed.

ADJOURNMENT

Commissioner Sexton made a motion to adjourn the Regular Meeting. Commissioner Steward seconded the motion and all voted aye.

There being no further business, the meeting adjourned at 6:19 p.m.

Annette Berry, County Clerk

Becky Hood, Chairman