

# Updating / Confirming Our Emergency Operations Plan

*If Becky is not available who are the four (or more if desired) successors to fill in:*

## 1 Emergency Succession

The Gordon County Emergency Operations Plan delegates the Chairperson of the Board of Commissioners' authority to specific individuals in the event that he or she is unavailable. The chain of succession in a major emergency or disaster is as follows:

- a. Commission Chair
- b. Commission Vice Chair
- c. County Administrator
- d. County Attorney

### 1.1 Authority to Initiate Actions

The decision to activate the EOP will be made by one the following responsible public official(s) and the on-scene commander within the jurisdiction.

- a. Commission Chairperson
- b. Commission Vice Chairperson
- c. County Administrator
- d. County Attorney
- e. EMA Director
- f. Sheriff
- g. Fire Chief

*How will the EOC be activated? Currently we have it listed as #3 option but I wanted to make sure you want to leave it that way or go with one of the other options:*

### **1.1.1 Activation of the Emergency Operations Plan (EOP)**

1. The **Commission Chair** is responsible to the Gordon County Council and functions as their representative. The **Commission Chair** oversees the county's activities relating to an emergency or disaster. The **Commission Chair** may designate these responsibilities to the EMA Director.
2. The **Commission Chair** oversees the county's activities relating to an emergency or disaster. The **Commission Chair** may designate these responsibilities to the **EMA Director**.
3. The EMA Director will make a recommendation to the Chairperson of the Gordon County Board of Commissioners regarding the activation/implementation of the EOP. **In the event the Chairperson is not available, the EMA Director has the authority to order the activation. If the EMA Director is not available then any designee listed under section 1.1 Authority to Initiate Actions has the authority to order the activation.**

#### **1.1.1.1 Designation of Gordon County Essential Records and Data**

The following records are designated as essential to Gordon County's mission.

- a. **Local Emergency Operations Plans**
- b. **Declarations of Emergency**
- c. **Requests for and approved State or Presidential Disaster Declarations**
- d. **EOC Procedures and Protocols**
- e. **Master Contacts and Recall Lists**
- f. **Inventories for equipment, communications and IT systems**
- g. **Delegations of authority for Gordon County**
- h. **Training records**
- i. **Communications Plan**
- j. **Demographic information on areas within Gordon County**
- k. **Access to Master Contacts and other essential databases**
- l. **Necessary financial management tools and documents**