

December 16, 2022

Mr. Jim Ledbetter
County Administrator
Gordon County
201 North Wall Street
Calhoun, GA 30701
jledbetter@gordoncounty.org

**RE: Proposal
Gordon County On-Demand Services (IDIQ)**

Mr. Ledbetter:

We are pleased to submit this proposal to provide architecture and engineering on-demand services for Gordon County. We appreciate the opportunity and look forward to working with you and your team.

This proposal is based on your meeting with Jim Croft, and our subsequent internal discussions.

On-Demand Understanding (IDIQ)

The CROFT team has managed various annual contracts for cities, counties, federal agencies, universities, and private corporations. We have a very clear understanding on managing tasks and assigning the team to hit the ground running.

Managing on-demand contracts requires a high level of operational efficiency in order to complete tasks quickly as they are assigned. With over 18 years' experience managing these types of contracts, our accomplished team ensures that you will receive immediate responsiveness once you assign the task. Not only are we well versed in the management of this process, we also have experience in all building types of projects for our municipal clients. We offer you a clear competitive advantage based on our processes and vetted day-to-day best practices. With in-house MEP engineering – our team can provide seamless coordination throughout the life cycle of the contract.

We offer the following benefits:

- Architecture and MEP Engineering under one roof
- Contract Manager well-versed in delivering successful projects under an annual contract methodology
- Clear understanding and a defined process for executing On-Demand contracts
- Cohesive team with a track record of delivering successful task orders

Equally as important as understanding the process and having the right experience – it is imperative that the firm you select have the resources available to “hit the ground running.” This is a critical component to the process of adhering to the schedule and meeting quick deadlines. Our bench is deep, and the team is ready to begin immediately on any task assigned. As your Contract Manager, I will serve as your main point-of-contact throughout the life cycle of each task.

RATE SCHEDULE

Principal:	\$ 275.00	/	Hour
Director:	\$ 200.00	/	Hour
Project Manager:	\$ 175.00	/	Hour
Senior Architect:	\$ 165.00	/	Hour
Project Architect:	\$ 150.00	/	Hour
Architect:	\$ 140.00	/	Hour
Senior Project Coordinator:	\$ 140.00	/	Hour
Project Coordinator:	\$ 130.00	/	Hour
Senior Engineer:	\$ 175.00	/	Hour
Engineer:	\$ 150.00	/	Hour
Senior Construction Manager:	\$ 165.00	/	Hour
Field Inspector:	\$ 130.00	/	Hour
Senior Designer:	\$ 135.00	/	Hour
Designer:	\$ 125.00	/	Hour
Administrative:	\$ 80.00	/	Hour

Mr. Ledbetter, thank you for the opportunity to submit this on-demand proposal and we look forward to working with you to accomplish many projects with you and the County. We will deliver a “whatever it takes” attitude to get the job done. We appreciate your consideration and look forward to a long-term successful relationship with you. Should you have any questions regarding this proposal, please do not hesitate to give me a call.

Sincerely,

CROFT & Associates



Earl Smith
Vice President, Local Government

cc: Jim Croft
Stacey Chapman

APPROVAL

Accepted by:
Mr. Jim Ledbetter
County Administrator
Gordon County

Signature

Date